

SALT LAKE VALLEY EMERGENCY COMMUNICATIONS CENTER

BOARD OF TRUSTEES MEETING
January 20, 2016 Meeting Minutes
VECC Board Room
5360 S Ridge Village Dr, West Valley City

MEMBERS PRESENT: Gary Whatcott, South Jordan; Vice Chairman
Mr. Kane Loader; Midvale
Mr. Blair Camp; Murray
Mr. John Guldner; Alta
Mr. David Dobbins; Draper
Mr. Layne Morris; West Valley City
Chief Doug Diamond; West Jordan
Mr. Mike Shelton; Cottonwood Heights
Mr. Kyle Kershaw; South Salt Lake
Mr. Brett Wood; Herriman
Mr. Gaylord Scott; UFA
Mr. Carlton Christensen; SL County

MEMBERS ABSENT: Sheriff Jim Winder; UPD; Chairman
Mr. Randy Fitts; Holladay
Mr. Mark Palesh; West Jordan
Mr. Brad Christopherson; Taylorsville
Mr. Mark Reid; Bluffdale
Mr. Ryan Carter; Riverton

OTHERS PRESENT: Mr. David Church; VECC Attorney
Mr. John Inch Morgan, Executive Director
Mr. Jeff Monson; Human Resources Manager
Mr. Mark Whetsel; TS Manager
Ms. Gigi Smith; Police Operations Manager
Ms. Beth Todd; Fire Operations Manager
Mr. Terry Shaw; Operations Supervisor
Ms. Leslie Devey; Operations Supervisor
Ms. Chris Dunn; Operations Supervisor
Ms. Andrea Partridge; Administrative Manager

APPROVAL OF MINUTES OF DECEMBER 16, 2015 BOARD OF TRUSTEES MEETING

Motion –

. . . by Mr. Kane Loader; that the minutes of the December 16, 2015 meeting of the Board of Trustees be approved as written; the motion was seconded by Mr. Gaylord Scott; the motion carried unanimously.

BOARD OF OPERATIONS REPORT

John Inch Morgan reported on the Operations meeting. In the Fire Users group, they discussed the medical directors coming together and looking at the protocols being used. There was good consensus and agreement amongst the dispatch centers. Everyone in the valley has been invited to take part in the user group meetings and to participate in the Operations meeting in order to have consistency from one dispatch center to another. Terry Shaw mentioned that the three centers that take medical calls in the valley are VECC, Gold Cross and Salt Lake City. VECC was approached and asked what the medical director did on certain things and it made sense to get all three medical directors together to discuss calls. John mentioned that as of January 7th, West Jordan moved their heavy rescue Station 54. It will be closer to the Mountain View Corridor since that is where most of their accidents occur. In the Police Users meeting, the Chiefs discussed runaways and it was agreed that when a call was received officers would be dispatched to where the parent was reporting the runaway. This has been

a point of discussion as far as who the lead agency is to deal with it. In the Technical Services meeting, they didn't have any issues to discuss.

EXECUTIVE DIRECTOR'S REPORT

John wanted to mention a few points on the CAD. In getting ready to issue a contract and move ahead there have been some questions about the advantages. John distributed information on the CAD and asked if any of the members had questions on it. He believes that this CAD has greater capabilities than any CAD ever before, it does a number of different things that from a dispatch side is really important. The graphics are really great, and not just a good picture, but when a call comes in, it automatically centers right on a map at the location. It is also what is shown on the MDT's as well. From an AVL standpoint, you can identify where cars are coming from and where they are, giving the opportunity for redeployment based upon availability. It gives recommends for fire but it can also be overwritten depending on who is where and what the capacities of each responding unit has. Beth commented that on the dispatch end of things that will help speed things up. The current system, when an address is entered, pops up a box and has the call taker look down the list to find the correct street name. The new system, if there is a 100% hit on it, will automatically take it. There is much functionality so that the dispatchers who use the command line or the mouse can use either. The Pro-QA interface for the dispatchers will look the same but it will populate the narrative differently, cleaning it up. In the first CAD system that VECC used, it had both a fire and an EMS module. Both were used which allowed the fire department to have medical and fire case numbers. It forced dispatchers to create ghost units. The current CAD system has changed with dispatchers only putting everything into the fire module so they don't have to deal with ghost units. Right now, the fire departments don't have the option of doing a fire and a medical case number. The new system will allow them to do this because it will recognize across the fire and EMS units. Training will also be much easier. This CAD integrates with the Intrado phone system. Currently, dispatchers use 2 separate maps, one for the phone system and one for the CAD system. Sometimes they don't agree with each other. This new system will be integrated as one as it will have one map and will be able to see the units arrive on the call. The dispatchers will be able to click through the calls and keep track of the status of the units on the map. Traffic stops can be added on the command line. It will take the address if it's a 100% hit, it will automatically run the vehicle registration, NCIC information, warrants on the registered owner, it will check the history of the CAD and RMS system to see if there are any alerts, and it will push all this information into the CAD record. On the RMS portion, a small task force has been put together to research it further. Chief Diamond reported that he is relatively certain they will be able to move forward with both Intergraph RMS and the CAD system so that there is a pretty seamless interface between the two. The CAD will not interface with Spillman. There are a few user issues they are trying to work through. They have some concerns that aren't big, but they are trying to get through them and move forward. Next Tuesday, they are going down to Dallas to review their system and how they use the RMS to get some questions answered. There are 5 questions they need answers with, but they aren't show stoppers and they can be worked around. Intergraph has committed right now to write that functionality into the contract so that when implementation begins they will have the functionality in there. Hopefully by the end of January or first part of February they will all be able to agree and move forward. It was asked if Chief Diamond could see a scenario where VECC would implement the CAD without the RMS. Chief Diamond said he could see it being phased in that way, but it would be very quickly afterwards that they would do an RMS right behind. VECC's implementation would probably be phased in one agency at a time. Names and vehicles tables will be converted over but the reports themselves may just be held. The Chief cannot foresee any of the agencies completely converting everything and moving it over which means there will be 2 systems being used. The information will be placed on the Legacy system, left there, and eventually it will become so obsolete, it won't even be accessed.

BCI Audit

John wished to report that the BCI did an audit of VECC and everything came back compliant. They sent a letter of compliance, which will be sent out to each agency for their records.

Fiscal Year 2016-2017 Discussion **Calls for Service Agency**

John will present the formal budget to the Trustees next month, but in preparation for it, the question that always comes up are the fees that are charged, which are based upon call volume. The numbers indicate that most of the agencies had an increase in call volume for 2015. The call volume is divided into the overall

budget, which John indicated would be virtually flat. There are a few changes and with the fact that there are only 2 payments left on the building, it will save approximately \$400k. This will be a point of discussion on how we will be dealing with it. John does not anticipate that there will be any significant increases.

Budget Calendar

John would like to ask the Board of Trustees to appoint 2 individuals from the members to participate in the Budget Committee. There are 4 individuals, 2 from police and 2 from fire, from the Board of Operations. He would like to schedule a review of the budget on January 26, 2016 before he takes it to the Operations and Trustees in February. Kyle Kershaw and Gary Whatcott volunteered for the committee. John also asked the Chairman to entertain a motion to hold a public hearing on February 17th, at the next Board of Trustee for the budget.

Motion –

. . . by Mr. Kyle Kershaw; to hold a budget hearing on February 17, 2016 at 2:00 p.m. to discuss the FY2017 budget; seconded by Mr. Kane Loader; the motion carried unanimously.

NEW BUSINESS ITEMS FOR FUTURE MEETINGS

Roundtable Discussion

There was a question on a presentation made by John a while ago about the possibility of the funds for the CAD and if anything has changed on this. John explained that the preponderance of funding will be through the special CAD restricted fund which was set up 2 years ago in the Legislature. They passed \$.06 to go into a special restricted fund that can only be used for CADs. The only thing that has been drawn from this was the Consultant Fees and then a state-wide CAD to CAD has been taken from this for about \$500k to make sure the CAD to CAD throughout the State can deal with it. This fund generates about \$2.5 million per year. In the pro forma that John put out, it would be that grant money over a period of time, which is why he requested for the vendors to provide him a schedule payment rather than just one payment. John also talked with Steve Proctor from UCA, who has been given authority with that same bill to bond. They are more than willing to bond for the entire amount rather than having to finance through Intergraph. He believes we can get a lower interest rate locally. John has also been in contact with Senator Hatch's office who said he wanted to be a participant in this. With everything going on, those funds have not been secured yet. It will probably be a grant process that most likely won't take effect for about a year. There will be no additional cost to the budget for the CAD system. Hexagon, formerly Intergraph, has included the Web RMS as a part of the CAD price. If VECC were to try to integrate another RMS system, there would be additional costs involved.

There was no additional business to discuss.

The meeting adjourned at 2:34 p.m.