

**SALT LAKE VALLEY EMERGENCY COMMUNICATIONS CENTER**

**BOARD OF TRUSTEES MEETING**

***March 16, 2022 Meeting Minutes***

**MEMBERS PRESENT:**

Mr. Korban Lee – West Jordan, Chairman  
Mr. David Brickey – Riverton, Vice-Chairman  
Mr. David Dobbins – Draper  
Mr. Gary Whatcott – South Jordan  
Mr. Josh Collins – South Salt Lake  
Mr. Bruce Kartchner – Bluffdale  
Ms. Lisa Hartman - SLCo  
Mr. Tim Tingey – Cottonwood Heights  
Mr. Scott Harrington – Taylorsville  
Mr. Dan Petersen - UFA  
Mr. Jake Petersen – UPD  
Mr. John Evans West Valley City

**MEMBERS ABSENT:**

Mr. Doug Hill - Murray  
Mr. Nathan Cherpeski - Herriman  
Ms. Gina Chamness - Holladay  
Mr. Mike Morey – Alta  
Open – Midvale

**OTHERS PRESENT:**

Mr. Scott Ruf – Director, VECC  
Mr. Clint Jensen – VECC Deputy Director  
Mr. Scott Young, VECC Legal Counsel  
Mr. Troy Carr – Herriman  
Mr. Derek Maxfield – West Jordan  
Mr. Chris Dawson – South Jordan  
Mr. Terry Addison – South Salt Lake  
Mr. Todd Gray – Taylorsville  
Mr. Warren James – Bluffdale  
Ms. Kari Bueno – VECC  
Ms. Andrea Partridge – VECC  
Mr. Jonathan Bridges – VECC  
Mr. Craig Burnett – Murray  
Ms. Colleen Jacobs – West Valley City  
Mr. Clint Smith – Draper  
Mr. Andrew Smiley – VECC  
Ms. Nicole Lopez – VECC  
Mr. Ryan Shosted – Riverton  
Mr. Nick Brown – Public  
Mr. Brandy Cottam – Taylorsville  
Ms. Lisa Dudley - UPD

In view of the COVID-19 Pandemic, this meeting will be held at virtually via ZOOM, as authorized by the Governor's Executive Order dated March 18, 2020 and affirmed November 8, 2020.

Mr. Korban Lee called the meeting to order at 2:01 p.m.

Korban Lee ([00:12:31](#)): Okay, let's go ahead and get started. Trustees, I invite you to have your camera on, if you can. Just so we can try and look at each other as we're visiting. Welcome. Glad to join everyone day.

Korban Lee (00:12:48): Let's start with an approval of the minutes from the February 16th trustees meeting. Scott, thank you for sending those out. Those minutes are very thorough, very specific with what was covered in the meeting. Does anyone want to make a motion to approve the minutes?

Jake Petersen (00:13:05): Mr. Chair, this is Jake. I'll make that motion.

Korban Lee (00:13:07): Okay. Thank you. Do we have a second?

David Brickey (00:13:16): I can second that, Korban.

Korban Lee (00:13:20): Okay. We have a motion by Undersheriff Petersen. A second by Mr. Brickey for the approval of the minutes from February 16th. All in favor of that motion, say aye.

Group (00:13:32): Aye. Aye. Aye. Aye.

Korban Lee (00:13:36): Any opposed? Okay, great.

#### **APPROVAL OF FEBRUARY 16, 2022 BOARD OF TRUSTEE MEETING MINUTES**

##### **Motion –**

**. . . by Mr. Jake Petersen, to approve the minutes of the February 16 2022 Trustees meeting, the motion was seconded by Mr. David Brickey; the motion carried unanimously.**

#### **PUBLIC COMMENTS**

Korban Lee (00:13:36): Thank you. Let's go onto agenda item number three. The public comment portion. Scott, did you receive any public comments?

Scott Ruf (00:13:51): No.

Korban Lee (00:13:52): Is anyone here on joining us on Zoom that would like to speak during the public comment portion of the meeting today? Okay. We'll take that as no public comments. Let's move onto agenda item number four. The presentation of the tentative fiscal year '23 budget. We'll turn the time over to Scott and Clint.

#### **PRESENTATION OF TENTATIVE FY2023 BUDGET**

Scott Ruf (00:14:28): And I'll turn it over to Clint.

Clint Jensen (00:14:31): Hey, very good. Thank you, chairman. And what a great opportunity it is for us to present the fiscal '23 budget. I'll just spend a few minutes maybe hitting some of the highlights. Scott, if you'd go to the first page of the financial part of that. It's about 25, 26 pages in probably. I'm just going to hit some of the big high-level items. And then-

Clint Jensen (00:15:02): ... if you'd like to open it up for questions, then we could do that. The tentative budget is proposing an increase in revenue to offset some of the increases that we're experiencing on the expense side. The revenue's made up primarily of the franchise tax and member assessments with some smaller items coming from some lease income and interest income. The member assessments are proposed to increase 8.8% for both police and fire. And we're also including about \$150,000 increase to the franchise tax revenues for next year. You can see, if you look down that middle column, the projected column, that's what we're projecting that we will receive for fiscal year '22. So, you can kind of compare that what we are budgeting for fiscal '23.

Clint Jensen (00:16:03): So, that's the revenue side. You can see down below the law enforcement and the fire assessments, how the impact for each of the entities. That is based on the revenue model that we put together last year for the law enforcement side. It calls for service and uniformed officers being split half-and-half. On

the fire side, it's based on calls for service on the number of consoles that each, both the law side and the fireside use.

Clint Jensen (00:16:38): Let's skip over to the expense page, and just hit a couple of the highlights there. So, Scott, if you'd scroll down a little bit. Big ticket items on the expense side, and I think we talked most of this through last month. But personnel costs. We have included in the personnel budget a 5% cost of living across the board for all of the employees.

Clint Jensen (00:17:05): In addition to that, there are step increases for those individuals in the operations side of the business that qualify for a step increase. The step increases are usually about 3% between each step. So, some employees could get the 5% COLA plus some sort of a merit step increase. The reason it's only a 5% increase, we do realize some savings. We are reducing FTEs by four individuals. Do some restructuring, and retirements that are happening. So, that savings helps to offset some of that payroll cost. On the payroll benefit side, you'll see those costs going up about 6. 5%, primarily due to the increase in wages.

Clint Jensen (00:18:04): There's always that payment for retirement that flows with the wages. And then health and dental insurance increases. We're anticipating again, a five to six percent increase next year. We don't know what those numbers are. And we won't know what those numbers are until probably October.

Clint Jensen (00:18:28): And then on the administrative side, those administrative expenses, the big-ticket item is software maintenance. Software maintenance is going up significantly. And that's primarily due to the implementation of the Versaterm cloud platform. And there's also some cost share in there for Salt Lake City share of that implementation. And there's also an anticipated University of Utah implementation in the coming budget. That was in the current year budget. We're moving that to next year's budget.

Clint Jensen (00:19:06): Additional increases there, we put additional money in the repair and maintenance facility, maintenance category. Even with this last storm, we had several tears in the roof. So, we're looking to continue to maintain this facility in addition to the capital project that we're undertaking. And so, we're adding some dollars there to help with that.

Clint Jensen (00:19:32): And the offset, or there's some savings there on the telephone expense side, as we will no longer be paying the about \$68,000 a month to CenturyLink. So, we'll see some savings there in the next year. And I think that touches most of those big-ticket items. Oh, training budget was another one that went up compared to last year. As we talked about before, the leadership training that we're doing inside the facility is ongoing. So, we included some dollars for that. Finally, the other increase there is on debt service. As we had talked about this before, going up a little over \$40,000. So, that's an additional increase in expenses. Overall, we're hoping to add \$50,000 back to fund balance.

Clint Jensen (00:20:35): These last two numbers here, I'm projecting a fund balance at the end of this fiscal year to be about 342,000-ish. I think when we talked last time, I was given some numbers between 250 and 400. I'm hoping that we can still maintain that, assuming that nothing comes at us out of left field. And then if this budget goes through as presented, our fund balance at the end of next fiscal year would be approaching 400,000. So, I think that's the highlights I wanted to hit, Mr. Chairman. And so, however you'd like to proceed.

Korban Lee (00:21:16): Thank you, Clint. Does anyone have questions for Clint about the budget? About any of the line items, or any of the changes, or those changes to the line items?

Jake Petersen (00:21:31): Yeah, Chair. I think I'd like to just comment that I really appreciate the way you adjusted this, Clint, to give us the fund balance components. That helps a lot for us to know and feel a lot better about the health of the center when I see that type of a balance starting to grow. Thank you for that.

Clint Jensen (00:21:49): You bet.

David Brickey (00:21:53): And I'd like to echo what the Chief said. And I'm just curious. 50,000 is a good start. Is there a reason you pick that number? And if so, why? I'm just, we need to get a fund balance. I just

wondered why you pick 50. Because it's going to come up later when we just discuss what the balance should be. And I'm hoping, Clint, you can give us some insight on that.

Clint Jensen (00:22:18): Yeah. So, you'll notice last year there was a \$75,000 number. 50,000 this year. That number really was an effort to get us so that we have our debt service ratio that we have to meet. And the debt services like net revenues minus debt service has to equal 1.25 of the net revenue.

Clint Jensen (00:22:42): So, that \$50,000 plays into that to help us give us that cushion to meet those debt service reserve requirements. There's nothing magic about it other than it did give us that ability to meet those debt service needs.

David Brickey (00:22:59): That makes sense. And I appreciate that explanation. Thank you.

Korban Lee (00:23:03): Clint, with this \$50,000 estimated contribution to the fund balance, are we meeting our debt service coverage ratios?

Clint Jensen (00:23:12): That will make it so we do meet our debt service ratios, yes.

Korban Lee (00:23:20): Are we not meeting them at the moment?

Clint Jensen (00:23:22): So, for when we did this last debt issuance, that was something they really beat me over the head about because in the previous budgets, and if you look back to the first two columns there and you see those negative numbers down there, that made us out of compliance with the existing debt that we had. And so, they didn't like those numbers. But I assured them with the current fiscal '22 budget and moving into the fiscal '23 budget, that steps were being taken to resolve that.

Clint Jensen (00:23:56): You'll see in our projections in fiscal '22, definitely going to get us there where that debt service number will be very comfortable. And then in fiscal '23, there's 50,000 being added. There's also potential for underspend. Typically, is based on we don't fill all the personnel positions all year long, but we assume in the budget that they are. And so, as a result, there will probably be some underspend there, which will also get us well in compliance with that debt service requirement.

Korban Lee (00:24:33): Thank you, Clint. Other questions? Clint, on this sheet right here that you have up under the administration and operations line items, what things are included in that general administrative line?

Clint Jensen (00:24:50): Yeah, it's kind a catchall. Let me just flip to that and I can walk through some of the detail there. So, some of our preemployment drug testing, our random drug testing program, we have employee recognition programs, our telecommunicator week, health and wellness program, water and soda service, document shredding, shipping, emergency preparedness supplies, uniform shirts, license renewals, those type of things. So, yeah. Scott's got that up on the list on the screen now.

Korban Lee (00:25:31): Okay. Thank you. And is it the psychological assessment that's largely driving the increase in that line item?

Clint Jensen (00:25:44): That's probably the biggest part of that. Yes.

Korban Lee (00:25:47): Okay.

Clint Jensen (00:25:50): We're looking potentially for some grant money here. We know the legislature passed some legislation recently. I think it was House Bill 23. We are talking to some of our providers and see if we can write a grant to maybe offset some of that.

Korban Lee (00:26:13): Anyone else have any questions about the budget?

Jake Petersen (00:26:15): Well, just also thank you for the detail sheets. It's nice to know that we can go find where you're accounting for it. And that's a new thing to see. And I appreciate that very much.

Clint Jensen (00:26:36): Yeah.

Korban Lee (00:26:41): Thank you, Clint.

Clint Jensen (00:26:43): Maybe just one more comment, Korban, on this.

Korban Lee (00:26:45): Yep.

Clint Jensen (00:26:45): I know that there's always the question on RMS. In the document, I think it's page 13 of the narrative, I did include that. So, if there are questions relating to the potential impact of the RMS, the three columns there represent. The first column is what you would expect without the cloud implementation. The second column is in the additional amount that you would expect with the cloud. And then the total at the right-hand side. So, that's assuming a full year of cloud implementation. We're not sure we're going to have a full year. But that's your worst-case scenario on your RMS.

Korban Lee (00:27:31): Okay. Thank you, Clint. All right, let's talk about timing. Clint, will you stop sharing? Let's discuss adoption of the budget, adoption of the tentative budget. We had in the packet, well, let me back up. On agenda item 4.1, discussion to establish the time and place of the public hearing to consider adoption of this budget.

#### **DISCUSSION TO ESTABLISH THE TIME AND PLACE OF PUBLIC HEARING TO CONSIDER ADOPTION OF THE SLVECC FY2023 BUDGET**

Korban Lee (00:28:05): Clint, Scott, what's your preference? If we have the tentative budget, I think most of us as trustees have what we need to complete our own agency and city budgeting processes. Do you have a preference of adopting the final budget in April versus May? And likewise, any trustees have a preference of adopting this in April versus May?

Clint Jensen (00:28:34): Yeah. I think for us, it's really a call of the trustees. We're happy to do it either way. I think we're in a good spot right now. We could definitely do it in April. But if more time is needed, we could push it to May. Your call.

Korban Lee (00:28:50): Okay. Well, let me jump to agenda item 4.2 before we make a decision about 4.1. In the packet, there was a resolution to adopt the tentative budget, which I was hoping to do today. That the resolution in the packet was old. Scott, do we have an updated resolution?

#### **CONSIDERATION OF RESOLUTION T22-01 ADOPTION OF FY2023 TENTATIVE BUDGET**

Scott Ruf (00:29:11): I emailed it just before the meeting. And the updated version is in front of you on the screen.

Korban Lee (00:29:16): Okay. Are we going to run a file of any public meeting requirements if this resolution gets adopted without it having gone out with the initial packet?

Scott Ruf (00:29:29): Well, the packet's not a public, it doesn't go out to the public. So, I'm not sure that we would run afoul. But I would defer to Scott, or another lawyer on the call. I don't think so.

Korban Lee (00:29:38): Okay. And really the only thing that changed in this from what was in the packet is the dates. The fiscal year and the dates listed within the resolution. Is that correct?

Scott Ruf (00:29:54): Yeah. And then you adopted the signature line.

Tim Tingey (00:29:57): Korban?

Korban Lee (00:30:00): Yeah, go ahead.

Tim Tingey (00:30:02): Well, regarding the dates-

Tim Tingey (00:30:07): ... I would probably prefer having it remain in May, which we have in this-

Tim Tingey (00:30:13): ... tentative budget document in front of us. So, rather than April, I would just assume keep it in May. One of the reasons is I meet with my budget committee and talk over this stuff. And I'd rather have those conversations and have a final consideration in May rather than April. So, that's my input on that.

Korban Lee (00:30:36): That's good input. Thank you, Tim. Mr. Tingey, thank you. Anyone else want to comment on timing of the public hearing and adoption of the final budget, and or whether or not we can approve this resolution adopting this as the tentative of budget?

David Brickey (00:30:59): This is David Brickey from Riverton. I'd echo Tim's comments as well. So-

David Brickey (00:31:03): David Brickey from Riverton. I echo Tim's comments as well. So, if you're looking for a motion.

Korban Lee (00:31:09): All right, let's do it.

Bruce Kartchner (00:31:10): Does the tentative budget require a public hearing?

Clint Jensen (00:31:16): No. The tentative budget does not require public hearing. You adopt that today, and that gives you your noticing period until your public hearing, and then you adopt it final after that public hearing.

Korban Lee (00:31:29): Okay. And we have in this resolution before us, Resolution T22-01, this lists the public hearing on our May Trustees meeting, May 18th, and the adoption of the budget assuming would be any time after that. It could be later in that meeting in May, or it could be at the June meeting. Anyone want to make a motion?

Dan Petersen (00:32:12): Yeah, I'll do that. I'll move to approve Resolution T 22-01 for the Board of Trustees of Salt Lake Valley Emergency Communications, adopting a tentative budget for fiscal year 2022-2023.

Korban Lee (00:32:31): Okay. Thank you. We have a motion by Chief Petersen. Is there a second?

Gary Whatcott (00:32:39): Happy to make a second.

Korban Lee (00:32:42): Thank you. All right. Motion by Chief Petersen. Second by Mr. Whatcott to adopt Resolution T22-01, which is the adoption of the FY2023 tentative budget adopting just the tentative budget. Scott, will you give us a roll call vote?

Scott Ruf (00:33:03): Mr. Lee West, Jordan?

Korban Lee (00:33:04): Yes.

Scott Ruf (00:33:05): Mr. Brickey, Riverton.

David Brickey (00:33:07): Yes.

Scott Ruf (00:33:08): Mr. Dobbins, Draper.

David Dobbins (00:33:09): Yes.

Scott Ruf (00:33:11): Mr. Whatcott, South Jordan.

Gary Whatcott (00:33:12): Yes.

Scott Ruf (00:33:13): Mr. Collins, South Salt Lake.

Josh Collins (00:33:15): Yes.

Scott Ruf (00:33:17): Mr. Kartchner, for Bluffdale?

Bruce Kartchner (00:33:19): Yes.

Scott Ruf (00:33:21): Deputy Mayor Hartman.

Lisa Hartman (00:33:23): Yes.

Scott Ruf (00:33:25): Mr. Tingey, Cottonwood Heights.

Tim Tingey (00:33:27): Yes.

Scott Ruf (00:33:28): Mr. Harrington, Taylorsville?

Scott Harrington (00:33:33): Yes.

Scott Ruf (00:33:35): Chief Petersen, UFA.

Dan Petersen (00:33:37): Yes.

Scott Ruf (00:33:38): Undersheriff Petersen.

Jake Petersen (00:33:41): Yes.

Scott Ruf (00:33:42): Chief Evans, for West Valley City.

John Evans (00:33:44): Yes.

**Motion –**

**. . . by Mr. Dan Petersen, to approve Resolution T22-01, adopting the FY2023 Tentative Budget, the motion was seconded by Mr. Gary Whatcott; the motion carried unanimously by roll call vote.**

Scott Ruf (00:33:46): Its unanimous chief with two absent.

Korban Lee (00:33:49): Thank you, Scott. All right. So, with that, Scott, Clint, will you plan the noticing for the public hearing at our May Trustees meeting?

Clint Jensen (00:33:59): I'll adopt.

Korban Lee (00:33:59): We'll adopt the budget thereafter.

Clint Jensen ([00:34:02](#)): I will do that.

### **VECC PERFORMANCE & PROGRESS REPORT**

Korban Lee ([00:34:03](#)): All right. Let's go to agenda item number five on the VECC performance and progress reports. Scott will turn the time over to you.

Scott Ruf ([00:34:10](#)): Yep. Really quickly. Again, this is our monthly report. Skip down here, you notice we took a little bit of dip in February. I mean, from January with the 15 seconds or less, however, we made an increase in the 20 seconds or less is really the mark we're trying to hit at 95%. We've had a lot of illnesses, like I've said in previous meetings we're in the midst of a baby boom. But I think we've achieved continual progress since the new phone system went online and we're continue to move towards that 95% standard in 20 seconds or less, that is expected by the legislature and by statute under UCA's umbrella. So we're just about there. We're doing everything we can. I can tell you though, March to date, the team here has been doing a great job we've been averaging at or above the 20 second standard since March 1st with a couple of dips here and there, but even in the last week or so we've been coming in at 96, 97%.

Scott Ruf ([00:35:26](#)): We even had a 98%. So we're on the right track with regard to answer times. I am going to make a request. I'll do this for the board every month, but I'm wondering if, since we stabilize things, if we can maybe do a quarterly report to the legislature, it doesn't matter. I'll do this report every month, but just a thought with continuing to work on the transfer rates as of April 1st, we will no longer be transferring any calls to Salt Lake City. And we continue to finalize the CAD-to-CAD aggregator for the use with DPS. So we should see a significant decrease in our transfer rate with the elimination of calls to Salt Lake City of about four to 500 or so transfers a month.

Scott Ruf ([00:36:18](#)): And the remaining thousand to 1200 a month are really Salt Lake City. And then there are small increment numbers that happen go around the state. So we should start to see progress in that area, as well as we've promised as part as the CAD-to-CAD project. The abandoned rates we're myself and some other PSAP directors are still arm wrestling with UCA and the new phone system. But we've seen anywhere from a six to 8% decrease in the abandoned rates, but we still think there's some issues with the new phone system. But again, those are going in the right direction. There is no state standard for transfer for abandoned rates. The average abandoned rate in the state is 11% is where I came up with that number originally. So that's where we're at with the project report. We keep moving in the right direction. We're off the roller coaster. We're going to be on the kiddie roller coaster, maybe for a little while as we, but as long as I feel as long as we're consistent and remain between 90 and 100%, I'm happy with that or comfortable with that. And we'll continue to work towards consistently hitting the 95%. So, any questions on that report?

Dan Petersen ([00:37:47](#)): I got a thought, Korban, is our focus is the 20 second, right Scott based on the statute?

Scott Ruf ([00:37:56](#)): Yes.

Dan Petersen ([00:37:58](#)): And we need the statute, we need to start, we need to look at the 95%, Correct?

Scott Ruf ([00:38:05](#)): Yes.

Dan Petersen ([00:38:06](#)): I would suggest I'm comfortable. I would be comfortable with quarterly. I'd also be comfortable with not even looking at the 15 second, any longer. Just look at the one that the state statute talks about 20 and just focus on the 95%, not the 90. And redirect that as a target for Scott to focus on hitting that 95%.

Korban Lee ([00:38:35](#)): Scott this month, I'm following up on the chief's comment here. This month seemed like a bit of an anomaly. Although looking at those graphs, maybe not where the 15 second standard dropped a little bit, the 20-second standard improved. I thought the two would mirror each other. Can you comment on that and comment on the 15 second standard, or do you do things differently to try to hit the 15 second



standard versus the 20 second standard would be dropping that as a performance measure, change your efforts or your focus?

Scott Ruf (00:39:13): Nope.

Korban Lee (00:39:13): Your deployment of resources in any way?

Scott Ruf (00:39:15): No, it doesn't change anything. It's how it, and we're also debating this with UCA myself and director Matthew up in Weber are waiting for clarification on a few glitches. So it doesn't change our staffing or our operations model. I think when you see the dip, if we lose one or two call takers, because people are out sick, we lose, depending on activity, we could lose a few seconds here and there and answering the call. So the 20 second gets hit quicker because you gain a five second cushion between the 15 and the 20. So I don't know if that answers your question, but yeah, it's not, it's timing of incoming calls and how quickly the staff can get to the calls.

Scott Ruf (00:40:02): So the two really don't correlate. If we have an hour in the day or a day where we were only getting a half a dozen 911 calls an hour, which is never, you would probably see 15 seconds or less and 20 seconds or less, both at a hundred percent. And this is a composite of a 24-hour period average. So it's not, you might be at a hundred percent overnight and then have a bad accident or an avalanche or a snowstorm and go down to 75% for one hour, then back to 92% to 98%. So this is a 24-hour snapshot each day. And then each day is how we get this percentage and it's done through ECAT. So it's not me doing the math. I pull the numbers right out of the ECAT system is what is supported and used by UCA. So if UCA pulls the numbers, we should be pulling the exact same numbers.

Korban Lee (00:41:10): Thank you. Any other questions? Anyone else want to chime in on Chief Petersen's suggestion? I don't take this silence support, I guess.

Gary Whatcott (00:41:34): My only thoughts is that,

Korban Lee (00:41:34): Go ahead, Gary.

Dan Petersen (00:41:34): My only thought is I agree with them. So I'm just.

David Brickey (00:41:38): I was just going to say Korban, are you looking for something like a formal motion to support the chief's suggestion?

Korban Lee (00:41:44): I don't think so. Well, whether you report to the legislature monthly or quarterly, I don't know that we need a formal motion on that. The performance measures, we have somewhat formalized that and asked Scott to come back to report on those in a very formal way. I probably would like a motion on that aspect of it. If we're going to drop the 15 second performance measure and focus solely on the performance on the 20 second performance measure, as well as the transfer rates and other things, then I probably would like a motion, and a second, and a vote to make sure we're all on the same page. That is a critical issue in my mind is that's the focus of all our operational energies. Is those performance measures.

Dan Petersen (00:42:33): Korban, I'll happy to turn it into a motion, when you're ready.

Korban Lee (00:42:37): Yeah. Any other discussion? All right, chief, we'll take it. Oh Bruce, go ahead.

Bruce Kartchner (00:42:43): No, I was just going to say my comment goes back to Scott's is that if it really isn't changing what he does and how he does it and it doesn't take any additional time to report the 15 second, why not include it?

Dan Petersen (00:42:58): And I would, this goes to the legislature. The statute focuses in on 20 seconds. I think I see the 15 second is a lot more of a ping pong ball than the 20. And I feel like it's easier for us to tell

Scott to let's focus on the 20 second at 95%. And I see more consistency in the number as opposed to drilling on the 15 second that's not incorporated into the statute.

Bruce Kartchner (00:43:30): So your key is that the report's going to the legislature and they don't need to see the 15 second?

Dan Petersen (00:43:37): They're not asking for it since it's not in the statute.

Bruce Kartchner (00:43:39): Okay.

Dan Petersen (00:43:41): So maybe, and I think that Scott's shown a look at the smoothness of the data in the 20, but a big part of this is to go from our adopted 90% to an adopted 95% goal and target, which I think the legislature wants to see from us. They want to see us tell Scott; we want 95%.

Bruce Kartchner (00:44:02): I wasn't part of the original conversation. What was the rationale for including the 15 second, when it was originally included?

Dan Petersen (00:44:10): It's part of the NENA standards that are out there nationally, but it's not adopted by the local statute.

Korban lee (00:44:22): Scott, let's go to you. I missed you raising your hand, Scott Ruf.

Scott Ruf (00:44:28): I know and now I don't remember what I was going to ask you.

Bruce Kartchner (00:44:35): Sorry Scott.

Scott Ruf (00:44:35): No you're fine, that's okay.

Korban Lee (00:44:36): I have an assumption and tell me if this is a bad assumption or fair assumption. Management decisions, management practices, how many resources you get from the trustees and then how you deploy those resources, whether it's personnel or technology, what you do makes more of a difference on reaching the 20 second standard than the 15 second standard is what I'm hearing at times from you is that the 15 second standard as Chief Peterson mentioned, it's a little bit of a ping pong ball. It's a little bit of sometimes goes up or down due to things outside of your control, the 20-second standard, the management decisions you make. And we make collectively, as trustees have a more of a consistent bearing on whether you are meeting the 20-second standard or not. Is that a fair assumption?

Scott Ruf (00:45:34): Yeah, I focused on the 20 and to be honest, I don't, I think to chief Peterson's point is we included it both because both are listed in the NENA and APCO and actually even NFPA adopted the same standards in 17, 10 is why I reported it. And it was kind of nice because we've never even come close to when we were in the doghouse on 20, our 15 second was in the 60% zone. So to see a 30, 20, 30, 40% increase in that I think in the beginning, it helped show we're making improvements, not only to the 20 second standard, but look, we're even answering faster than we were in years prior.

David Brickey (00:46:19): If we're trying to meet code standards, that's I think the bare that's what we should be trying to target. And by sharing that information, we're not exposing ourselves to further criticism. So why do that? That's why I'm going to be blunt and just address it in that manner. Let's hit that 20 seconds and show that we're doing well.

Scott Ruf (00:46:46): No, I agree with every what everyone said, we can knock it out. It doesn't hurt us. It's not a ding against us, we're not. And if someone ever came back and asked for its easily to produce it if someone wanted it for whatever reason.

Korban Lee (00:47:04): Okay. Any other discussions, comment?

Scott Ruf (00:47:07): And I have to go back and look, but to Chief Petersen's point, I thought in January or February, look at my, I thought in January or February, we adopted, or you adopted the 95 second. I thought we did that already, but I might be wrong.

Dan Petersen (00:47:22): God, I think we talked about it, but I don't think we adopted it.

Scott Ruf (00:47:24): Oh okay.

Korban Lee (00:47:25): That's right.

Dan Petersen (00:47:26): And I do think we need to adopt it to make it really clear that that's, we're holding you to the statute and you're there. You're almost right there. You're almost at that 95 and it's growing.

Scott Ruf (00:47:38): So do you want a resolution for next month or is it a simple motion in vote at this meeting?

Dan Petersen (00:47:45): I'm comfortable with we're on the topic. I mean, it's up to you Korban, whether you,

Korban Lee (00:47:51): I don't know that we need a resolution for, I think if we adopt the NENA standard and we're telling the legislature, we've the Nina standard, we better have that with the resolution. We did push it off. We did not adopt the NENA standard. As I recall, like the chief mentioned back in January, we discussed it. We did not adopt it. I think with that, I would rather have a little more formal resolution because that is something that the legislature has been at asking about specifically, but as far as just dropping the performance measure at 15 seconds and focusing on the 20 second, I'm fine. If we discuss that right now, or excuse me, vote on that issue right now.

Dan Peterson (00:48:33): And I'm happy to amend my motion to just say, let's drop the 15 and consider a resolution for next month. Going to 95% for the 20 second target.

David Bricky (00:48:46): Second.

Corbin (00:48:49): All right. A motion. We have a motion from Chief Peterson and a second for Mr. Brickey.

Tim Tingey (00:48:58): Can I just make a comment?

Corbin (00:48:59): Yeah, go ahead.

Tim Tingey (00:49:01): Would it, I'm just throwing this out. I don't have a problem with the motion a second, but would it be better to incorporate all of that into a resolution as well? I know it's not the same issue, but the more we can formalize these things to me in a resolution that we can track it with documents the better. That's just my thought.

Dan Petersen (00:49:24): I would comment that a clean resolution next month, stating we want to hold them accountable to 20 seconds. 95% of the time would be better than a motion that also drops the 15 second evaluation. When it comes to a review or a look from my view of what I would think like Senator Harper would want to see.

Korban Lee (00:49:53): Okay. So Chief Petersen, are you amending your motion, the motion you have on the floor?

Dan Petersen (00:49:59): I'm proposing we stay with. All we're instructing Scott to do is focus on 20 second, drop the 15 in the report. And the next month do a resolution, amending the standard for VECC the expectation and to go to 95% at 20 seconds. And I think that Tim, I think that makes a clean, crisp memo that anybody digging in can see that's what our expectation is.

Tim Tingey ([00:50:31](#)): I'm comfortable with that.

Korban Lee ([00:50:33](#)): David, are you still okay on the second? Okay, we have a motion by Chief Petersen. Second by David Brickey. Scott, will you do a roll call vote?

Scott Ruf ([00:50:46](#)): Mr. Lee?

Korban Lee ([00:50:48](#)): Yes.

Scott Ruf ([00:50:49](#)): Mr. Brickey.

David Brickey ([00:50:50](#)): Yes.

Scott Ruf ([00:50:51](#)): Mr. Dobbins.

David Dobbins ([00:50:52](#)): Yes.

Scott Ruf ([00:50:53](#)): Mr. Whatcott.

Gary Whatcott ([00:50:54](#)): Yes.

Scott Ruf ([00:50:55](#)): Mr. Collins.

Josh Collins ([00:50:56](#)): Yes.

Scott Ruf ([00:50:57](#)): Mr. Kartchner.

Bruce Kartchner ([00:50:59](#)): Yes.

Scott Ruf ([00:50:59](#)): Deputy Mayor Hartman.

Lisa Hartman ([00:51:01](#)): Yes.

Scott Ruf ([00:51:02](#)): Mr. Tingey.

Tim Tingey ([00:51:03](#)): Yes.

Scott Ruf ([00:51:04](#)): Mr. Harrington.

Scott Harrington ([00:51:06](#)): Yes.

Scott Ruf ([00:51:06](#)): Chief Petersen.

Dan Petersen ([00:51:09](#)): Yes.

Scott Ruf ([00:51:10](#)): Under Sheriff Peterson.

Jake Petersen ([00:51:13](#)): Yes.

Scott Ruf ([00:51:14](#)): Chief Evans for West Valley.

John Evans ([00:51:15](#)): Yes.

Scott Ruf ([00:51:16](#)): Unanimous to absent.

**Motion –**

**. . . by Mr. Dan Petersen, to focus on the 20-second NENA standard and drop the 15-second portion in the report; the motion was seconded by Mr. David Brickey; the motion carried unanimously by roll call vote.**

Korban Lee ([00:51:18](#)): You know, Chief that pause there for a second. Made me think you weren't going to vote for your own motion. All right, Scott. Well done on the progress report. The performance measures you have made very good, very consistent improvement over the last year and a half, two years. Thank you.

Scott Ruf ([00:51:37](#)): Thanks.

Korban Lee ([00:51:37](#)): Very good. Scott, let's go to the Ops Boards reports item 6.1. Let's have the Police Operations Report. Chief Burnett. Let's turn it over to you.

**OPERATIONS BOARD**

Craig Burnett ([00:51:51](#)): Yes. This month we had a very light agenda. So our meeting didn't last very long. Didn't have a lot to talk about. Maybe just a couple things to share with you that were talked about. The Users group is in the process of updating the manuals for the dispatch consoles for each agency. And they're still working on that. And I think they're getting close to having some of the information they need so they can update those. The main thing that was talked about was a six-month review of the emotional, the stress suicidal calls and the procedure for that. We had been looking at that temporarily. I was determined by the board and voted on that. We thought it was working the way we would hope it would and voted to continue on with those procedures on how to deal with those types of calls or callers and think that's all really that I have to share. If there's any questions.

Korban Lee ([00:53:02](#)): Thank you, Chief. Any questions for Chief Burnett? All right. Thank you, Chief. Agenda item 6.2 Chief Addison, let's turn it over to you for the fire ops report.

Terry Addison ([00:53:18](#)): Thanks Mr. Chairman. In the Fire Operations Board, we had a pretty light meeting as well. We did discuss some active shooter response metrics on the fire side, as far as recommendations for the responses, the first alarm, for instance, three engines, one ladder truck, five medic ambulances, and two Battalion Chiefs. All these units would have rescue task force gear. So the users group is working through some of the different metrics, like I said, and identifying different target hazards within each jurisdiction so we could identify what those target hazards are in relation to the possibility of an active shooter response. And we're working on the different definitions of an active shooter or a shooter. So the fire users board will be working with, I would assume the police users board to work that through. We've also heard some, a discussion from our users board regarding the mass casualty incidents or MCI incidents.

Terry Addison ([00:54:28](#)): And we're looking at the same type of response initially, as on the active shooter to clear some of that up. We did receive a report from Beth for who was filling in for Scott on the Director's report. And he will, I would assume fill you guys in more on that because that's going to possibly discuss some of the cloud information that we heard for the migration to the cloud and what type of roadmap that project's going to take to get us into that cloud. And then we had some discussion with South Jordan, receiving eight drone flight operations out near the landfill. So there's just some brief discussion on that we're looking into some other regulatory information on notifications. If we have a wild land or restricted airspace, where we have to call in some air assets to combat a fire. And that was our discussions for the week.

Korban Lee ([00:55:29](#)): Thank you, Chief. Any questions for Chief Addison? Okay. Thank you. Let's go on to the Director's report. Scott, let's turn it to you.

**DIRECTOR'S REPORT**

Scott Ruf (00:55:48): Yep. Oh, similar to the Ops Boards, mines a fairly light report. I covered a lot of it under the progress or performance and progress report. We're continuing to see improvements. We have been starting new hires every few weeks here over the last month or so we have another, I think four starting at the end of the month or early April. We're fairly close to full staff, which is nice. We're also coming out of that baby boom I alluded to earlier. So people are starting to return back to work, absence of some new people washing out and a couple of personnel matters. Our attrition rate has really been zero for anyone that's been here a year or more, which is a nice stabilization for us. So the people we're losing are either on the front end, couldn't cut it or ghosted us for whatever reason and disappeared. So they were let go. So staffing looks good, operations look good. We are getting, I'm just going to keep going. I'm going to get, oh, we kicked off the capital. We've been meeting with the architects.

Scott Ruf (00:57:15): We've issued some purchases, watches orders already for some of this stuff we know there's going to be significant delays on. I've been working with Scott Young. He's given the once over on the sales agreement for all the new furniture. That's probably the biggest expense related to the renovation you all approved. The good thing is as we work with the vendors and negotiate and tweak it where we're constantly shaving expenses off the budgetaries, based on as we tweak those plans, that's a positive as we work through the project, we are going to start building our temporary locations here in the coming weeks and begin the transition of people off the floor into those temporary workspaces. So it's going to get a little crazy here over the coming months, but it really is on track. It's looking to shape up to be a really good project. And I think not only from internally with morale and people, it'll be really impressive for VECC as we do recruitment and things like that, where we're have all this nice new technology, a new center, and a lot more capabilities for our agencies.

Scott Ruf (00:58:26): The phone system has been online now since August, we're still working through some issues with USA. Some are more significant than other UCA has been fighting on our behalf since they hold the contract. But there's still a couple of concerns from some of us as larger PSAPs with the project, but for overall it's working well, it's working as it was presented. We're also kicking off the UCA the statewide P25 radio project, which of course, precipitated us moving the renovation forward and or fast tracking that due to the needs of that project. We actually had a meeting this more with the reps from L three Harris, as well as James Baker, who is the director over at UCA for mobile radios or the radio network system. And we're really looking now at one of the things that always concerned us.

Scott Ruf (00:59:21): And we learned this back in March of 20, when we had that riots in that civil unrest and Salt Lake City came out here, we were able to absorb Salt Lake City and run Salt Lake City from VECC. If we had to reverse that, there's nowhere for us to go. So with the new phone system and the new radio system, a lot of it being IP based, it becomes very portable. So as we do the renovation and other projects, we're looking at strategically, if we had to abandon ship, so to speak, what would we do? So we're going to engage UFA and OEM. I know chief, well, I think he's a Chief, Chief Mecham over at OEM and UFA about adding radio consoles there that we could stand up in an emergency and send personnel there. We could run fire rescue out of OEM and UFA. We've had preliminary conversations with the city of West Valley, IT, and public safety about putting consoles and a little dispatch center there where we could run police.

Scott Ruf (01:00:24): And then we just need to pick a couple locations where we could easily stand up a call center, whether we commandeer a school or somebody's city hall. But I think as we move forward and look at this more globally with the common CAD interoperability, moving to the cloud, we have a lot more flexibility. Some of it's already being captured in projects. We're doing so there's not, I'm not setting you up for another capital expense, somewhere down the road. We can achieve all this with everything that's been approved through our renovations and our capital project through our CAD project and with the state. So a lot of it'll be logistics and people willingness to host various activities in an emergency, and then we'd be able to do those testings, but it'll also provide additional sites in case of a catastrophic event of another earthquake or wildfires.

Scott Ruf (01:01:21): It'll give us a lot more options from a public safety perspective and communication. So that's all working well. I mentioned the cloud, we're moving a cloud forward with working closely with Salt Lake City, redoing the agreements. We're going to do it under the umbrella of the coalition. However, I stepped in and I offered and no one fought me on it. So we're going to oversee the agreement for the valley. So that'll

give us a little more oversight and control over the CAD network and radios and phones and interoperability and don't get me wrong, we're still in partnership with Salt Lake City. We're working closely with them.

Scott Ruf (01:02:02): We're still in partnership with Salt Lake City. We're working closely with them. They're with us each step of the way, but there was some hesitation on who should manage that. So I thought it would be in our best interest of not only VECC, but our member agencies and our jurisdictions to move the executive oversight to my office and the city agreed to that. So we moved on very quickly from that topic once they approved. I think we're in a good place overall. And in the next six to 18 months, we should see all this hard work and money and stuff really come to fruition. And then we could really focus on some of the other stuff we want to look at in the valley, with collaboration and interoperability and cross training. And really what our resources are.

Korban Lee (01:02:54): Okay.

Scott Ruf (01:03:02): Sorry, I just saw a question in the chat for Mr. Kartchner. I want to make sure I understand the question. Did you mean at your facilities, sir?

Bruce Kartchner(01:03:15): No, your facilities. I consider you part of us.

Scott Ruf (01:03:19): Oh, yeah. Right. So today, it's a little choppy but with moving to the cloud and the changes in the new phone system, the radio system, we will have high availability failover and built-in redundancy. So if you get complaints from fire or police about CAD went down or RMS went down again, as we build this out, hopefully in the near future, we won't have those down times. It'll be a seamless failover and keep us up and running. So we'll have that redundancy, the high availability, and things like that. So today, we have it in limited capacity based on the system. And then as we move to the cloud and probably later this year, end of third, early fourth quarter of 23 of 22 here, we should have those safeguards in those redundancies built into the CAD, countywide common CAD project and things like that. So is that what you're asking?

Bruce Kartchner (01:04:20): Yes. Thank you very much.

Scott Ruf (01:04:21): Okay.

Korban Lee (01:04:21): Scott, could you or Bruce, could you share the original question?

Scott Ruf (01:04:26): Oh, okay. I can read them.

Bruce Kartchner (01:04:27): Yeah. My question was just, do we truly have a redundant IP service there? Since we're going to the cloud, and we have an IP phone system now? I just wanted to verify that we had a truly redundant IP service because sometimes it's redundant, but the two services are coming in over the same glass wire. So I wanted to make sure we had two separate IP services that we were accessing so that everything going through the cloud, we will never be down.

Scott Ruf (01:04:56): Yeah. So we have diverse paths at VECC with two independent carriers. We found, actually on our property, a second egress point on the Southwest corner of the property that was never used. It was built for whatever reason. So we spent the money to open it up, inner duct it and bring in another set of fiber, not only for us, but UCA is able to utilize it as well for their radio and phone system. Because if you're familiar with out here, if anyone ever took a backhoe to the corner or by accident, everything comes in on the corner at South Ridge at 54.

Scott Ruf (01:05:39): So we broke apart those paths and we contracted with two different carriers for fiber and T1. We have microwave between us and Salt Lake City as well. So we have a lot of that. Yeah, we took the steps, Mr. Kartchner, out of those two to make sure we don't have all our eggs in one basket, if you will. And UCA did the same thing with the phone system. All redundant, double redundancy with data centers in Las Vegas and Chicago and failover. So as we build these systems out, we're building them very diverse and in disparate.

Bruce Kartchner (01:06:22): Great.

Tim Tingey (01:06:22): Korban, may I ask-

Korban Lee (01:06:23): That's a good question. Thank you. Yeah, go ahead.

Tim Tingey (01:06:26): So last or last couple of months, Scott, we had talked about the test case on non-emergency lines that we were going to look at. I think the board didn't express any concerns with that. And you were going to talk to the Ops Boards one more time. Is there progress on that?

Scott Ruf (01:06:44): Yeah, there's not progress. I failed to... I missed last month's ops board meeting and I'm trying to come up with an alternative. Because to, a third party is a little bit, it's cost prohibitive. So we're trying to figure out the best way to deal with some of that in the short term. Absence of asking you to all take your calls during business hours. I'm still working on it. I haven't forgotten. I just haven't circled back with it. So I apologize for that. And I'm saying along the same line before in case Deputy Hartman wants to ask her staff and animal control, her director and stuff was away then I was out on medical. So we're trying to circle back here in the next week or two as well to address some of that stuff that came up in the last board meeting as well. So we're starting to focus on that,

Korban Lee (01:07:45): Tim. Good follow up. Thank you. Any other questions for Scott? Scott, do you have anything else you want to report during your time?

Gary Whatcott (01:07:59): Korban

Korban Lee (01:08:00): Oh yeah, go ahead Gary.

Gary Whatcott (01:08:03): I was just wondering, are we going to continue to meet on zoom or are we going to ever meet back in person again or? I don't care. I just, I was just kind of wondering. It's really been quite convenient this way, but I was just wondering what your thoughts were.

Korban Lee (01:08:17): I was going to bring that up at the end of the meeting today after closed session for some housekeeping items, but let's talk about it right now. I want to propose at least for the sake of conversation. I want to propose that we meet in person quarterly. I think Zoom has been very convenient, especially for all of us scattered across the valley, but I know for some of us, we haven't been out VECC in two years now. Haven't been to the facility and haven't seen each other face to face as trustees in quite a while. I'm a little worried about us just drifting apart as trustees, hard to be close to the center, if it's only over VECC so, thoughts? Discussion, please critique or criticize or share.

Bruce Kartchner (01:09:13): I for one being an alternate have liked the fact that it's online so that when Mark is the key person, he can be there in person. I would hope that we'll continue to have the video feed and interaction as part of the main meeting, just so that I can stay up on issues when I'm not actually there.

Gary Whatcott (01:09:35): I, I.

Korban Lee (01:09:40): Go ahead, Gary.

Gary Whatcott (01:09:41): I was just going to say, I like your idea, but even if we do have the quarterly in person meeting, can we still hold on both platforms in person and with the Zoom? That way, if somebody couldn't make the meeting or were out of town or something, they could still Zoom in. But I do like what you said about disconnect from the facility and kind of being there in person. There's something about going out there, and even once in a while, we had an opportunity to go on the floor and see some of the employees and stuff. So I don't, I like that idea once at least quarterly going out there.



Tim Tingey (01:10:22): Korban. I agree. I think that's a great idea. I agree with what Gary said and Bruce as well. I like the option in case someone's out of town to have it both ways, but I think it is good to come at least quarterly. So I think that's a great idea.

Korban Lee (01:10:40): Other, Lisa? I saw you turn on your camera. You want to chime in?

Lisa Hartman (01:10:44): I was just going to say, I agree. I like your proposal. I think it's great to meet, have us all come in quarterly, but it's really nice to have the remote option for everything else that's going on across the valley. So it's just nice. I like that.

Korban Lee (01:11:03): Josh, David, Scott, any others chime in?

David Brickey (01:11:10): I think it makes sense what everybody suggested. I do like the ideas of quarterly, but I also agree with the idea that being able to allow people to chi- or participate by Zoom, if like Bruce [inaudible 01:11:23].

Scott Harrington (01:11:23): Scott Harrington. I'm good with meeting quarterly. That works good for me.

Korban Lee (01:11:30): Okay. Scott, thank you. David, sorry. You're, are you done?

David Brickey (01:11:36): Yes.

Korban Lee (01:11:37): All right. Josh, David Dobbins, Chief Evans. Any other trustees want to weigh in on this issue?

Josh Collins (01:11:45): Excuse me. I'll just chime in briefly. I would echo what everybody's saying. I think we should always have the option to join over Zoom. So, but yes, I like the idea of meeting in person. I think it's important for me as a new trustee. I haven't even been to VECC, so it would be good.

Korban Lee (01:12:10): Chief. You're up. You're, Chief Evans. I see your camera on. You want to chime in on this?

John Evans (01:12:15): Nope, I'm good. Thanks. Think it sounds good.

Korban Lee Corbin (01:12:19): Undersheriff Petersen, any thoughts?

Jake Petersen (01:12:26): I agree with the discussion.

Korban Lee (01:12:29): David Dobbins?

David Dobbins (01:12:31): Yep. I'm good with that. It's a great idea.

Korban Lee (01:12:36): Scott and Clint, can that be done? If a meeting is mostly in person at the center, can you keep a VECC option or excuse me, a Zoom option that those who may not be able to make it in person can still participate?

Scott Ruf (01:12:52): Yeah, we set the boardroom up with all that technology, so we have everything we need to do whatever you want.

Korban Lee (01:12:58): Okay. Okay. Let's plan on that course of action. Maybe the first, the first trustees meeting of each quarter. So that would be January 1st, April 1st and so on. So our April trustees meeting let's plan on being in person out at VECC with a Zoom option. Is that, anyone opposed to that? Okay. I, okay. I was anxious to have that conversation. Glad we were able to do it. Wasn't planning on fitting it there in the agenda, but I'm glad.

Scott Ruf (01:13:47): Mr. Chairman.

Korban Lee (01:13:48): Thank you.

Scott Ruf (01:13:49): Mr. Chairman.

Korban Lee (01:13:49): Go ahead Scott.

Scott Ruf (01:13:53): I just want to do some research with Scott Young, because I thought there was a piece of legislation this last session that addressed the in person, electronic meetings and a quorum and proxies not being able to vote by electronic means. I got to pull the house bill up. I think it was a house or Senate bill, but I can do the research and report back to the board unless someone knows what I'm talking about. It was in the, I forget what the number, the bill number was, but I think it passed, but it was, it was, I don't know the history behind it, but it was written in a way that they. Something to do with how you vote on, on your units activities, whether it's in person or by proxy or by electronic, but I can I'll do the research and send it out for legal review. It might not impact this, but I just know it was up in the legislative session.

Scott Young (01:14:46): And, and I don't know the answer to that off hand. I know there's been some adjustments made. I, my memory is that there were more expansive in light of COVID to allow for meetings, but we can make sure that whatever we do complies with that.

Josh Collins (01:15:08): Mr. Ruff, I think the bill you're talking about was Representative Wellton. I don't remember the exact language, but that's who I believe ran the bill.

Scott Ruf (01:15:16): It's HB22 Open and Public Meetings Act. Oh, it requires a public body to establish a quorum calculation for electronic meetings, prohibits body from permitting a member to vote or take other action by proxy during an electronic meeting and requires all non-unanimous votes during electronic meeting to be taken by roll call was the quick bullet points I have for my, lobbyist. But its HB22, Representative Wellton and Douglas R., and it says it was signed and enrolled and it's in green. So I'm assuming it passed. I don't know what that means in Utah.

Korban Lee (01:15:58): Scott Ruf, Scott Young, we'll look to the two of you to advise us as we proceed. I think you know the kind of the direction from the trustees, you give us guidance and then help us know how to execute properly and legally going forward.

Scott Ruf (01:16:15): I just wanted to bring it up that something was there.

Korban Lee (01:16:17): Good mention. Thank you. Okay, let's go to the next agenda. Item number eight, Clint, let's turn it over to you for a Finance Director's report.

### **FINANCE DIRECTOR'S REPORT**

Clint Jensen (01:16:32): Okay. Here's the budget actual review expenditures and revenues. Really nothing on this that should catch anybody's attention. Things are continuing to move along in the budget as we might expect. The next page is the fund balance summary. Fund balances are in fairly good shape for this time of year. You can see the new money that came in on the bond is that PTIF number 8665 with about 3.86, 886 million in fund balance at the moment. And then the last two pages are the check register. And with that, I'd answer any questions.

### **CLOSED SESSION**

Korban Lee (01:17:23): Any questions for Clint? Okay. Thank you. Before we go, before we entertain a motion to go into closed session, I'd like to turn a minute over to Chief Petersen. I know after closed session, a lot of you, or when we go to closed session, many who are on the call right now, disperse. Chief, I know VECC will, we'll say something a little more formally at your retirement, but this is your last meeting with us as a trustee. If I'm not mistaken. And I want to take a second to thank you for your leadership at VECC, to thank you for your guidance through some very, very challenging times at VECC. Through a change in director, very challenging

budget issues, challenging legal issues and litigation issues. I believe VECC and the entire Salt Lake Valley is very much benefited by your leadership here at the right place at the right time. We're sad to see you go. We're happy for your retirement, but very sad for your, for the loss of your leadership on our board here at VECC. We wish you well and thank you for serving.

Dan Petersen ([01:18:55](#)): Well, those are kind words. Thanks. Aside from Darth Vader on the call. I, my goal was mostly to introduce Dominic Burchett. Who's got his camera turned on. The board this week unanimously elected him after three-and-a-half-month process to take the reins starting April 2nd. He'll be the Fire Chief and be on the Board of Trustees starting at that point in time. So thanks for giving me a couple minutes to share that.

Korban Lee ([01:19:35](#)): Chief Burchett. Congratulations. Welcome.

Dominic Burchett ([01:19:40](#)): Yeah, thank you. I've got big shoes to fill. Obviously. I'm excited for the opportunity. So thank you.

Korban Lee ([01:19:48](#)): We're glad you're joining us. With that, does anyone else want to make any comments to Chief Petersen? His last meeting before we go into close session.

David Brickey ([01:20:02](#)): For those of you who don't know, I'm losing my hearing. So I need to say this is how you indicate well done when you don't want to make a lot of noise. So thanks Chief.

Gary Whatcott ([01:20:16](#)): I'd like to say thanks Dan. Really appreciate you stepping up when we needed it the most. Thank you.

Korban Lee ([01:20:32](#)): Thank you. Chief, thank you very, very much for your leadership. Chief Burchett, I welcome you to join us. As we move into closed session, I'll entertain a motion to go into closed session to discuss reasonably imminent or pending litigation. Did anyone want to make that motion?

David Brickey ([01:20:57](#)): I'll make that motion.

Korban Lee ([01:21:01](#)): Thank you, David. Is there a second?

Scott Harrington ([01:21:03](#)): I'll second. Scott Harrington.

Korban Lee ([01:21:06](#)): Thank you. We have a motion by Mr. Brickey, a second by Mr. Harrington to go into closed session. According to Utah code section 52-4-205 to discuss strategy sessions for pending or reasonably imminent litigation. Scott, will you do a roll call vote please?

Scott Ruf ([01:21:27](#)): Mr. Lee, West Jordan.

Korban Lee ([01:21:28](#)): Yes.

Scott Ruf ([01:21:29](#)): Mr. Brickey Riverton.

David Brickey ([01:21:31](#)): Yes.

Scott Ruf ([01:21:31](#)): Mr. Dobbins Draper.

David Dobbins ([01:21:33](#)): Yes.

Scott Ruf ([01:21:33](#)): Mr. Whatcott, South Jordan.

Gary Whatcott ([01:21:35](#)): Yes.

Scott Ruf ([01:21:36](#)): Mr. Collins. South Salt Lake.

Josh Collins ([01:21:37](#)): Yes.

Scott Ruf ([01:21:38](#)): Mr. Kartchner for Bluffdale.

Bruce Kartchner ([01:21:40](#)): Yes.

Scott Ruf ([01:21:41](#)): Deputy Mayor Hartman.

Lisa Hartman ([01:21:43](#)): Yes.

Scott Ruf ([01:21:43](#)): Mr. Tingey, Cottonwood Heights.

Mr. Tingey ([01:21:46](#)): Yes.

Scott Ruf ([01:21:46](#)): Mr. Harrington, Taylorsville.

Scott Harrington ([01:21:48](#)): Yes.

Scott Ruf ([01:21:49](#)): Mr. Petersen. I'm sorry, Chief P, well I guess it is Mr. Petersen in two weeks. Chief Petersen. UFA.

Dan Petersen ([01:21:55](#)): Yes.

Scott Ruf ([01:21:56](#)): Undersheriff Petersen.

Jake Petersen ([01:21:59](#)): Yes.

Scott Ruf ([01:22:00](#)): And Chief Evans for West Valley.

John Evans ([01:22:02](#)): Yes.

**Motion –**

**. . . by Mr. David Brickey, to move into a closed session; the motion was seconded by Mr. Scott Harrington; the motion carried unanimously by roll call vote.**

The meeting went into closed session at 3:09 p.m.

The meeting returned to open session at 3:48 p.m.

Scott Ruf ([01:59:58](#)): There's nobody in the waiting room, Mr. Chair so...

Korban Lee ([02:00:02](#)): Okay. Then I'll assume we are back in open public meeting. Is that safe to assume Scott now?

Scott Ruf ([02:00:11](#)): Yep.

Korban Lee ([02:00:12](#)): All right. With that, I'm looking for a motion to adjourn.

Scott Ruf ([02:00:21](#)): Hey Mr. Chair, real quick. Do we want to reconvene the finance committee to start work on that other issue from last month regarding fund balance policy?

Korban Lee ([02:00:28](#)): Oh thank you for mentioning that. It wasn't on the agenda and I forgot. Yes, let me mention that here at the end. At our last trustees meeting, we had some discussion and debate about creating a policy regarding VEK's fund balance and giving ourselves a goal for creating a certain fund balance for VECC. Clint spent some time working on that. It was very good. Scott, Clint, and Scott delivered it to David and myself. We looked at it, had some questions and thought rather than bringing this back to the full Board of Trustees, we ought to bring this issue and this policy to the Finance Committee and have the Finance Committee weigh in on it, and then the finance committee after they've gone through it recommend the finance subcommittee of this group recommend it to the full board of trustees. Are you, A, is everyone okay with that approach? Anyone want to argue that approach? And, B, those of you on the Finance Committee, are you willing to meet to discuss that fund balance policy? I see a couple of head nods from a few of you.

Jake Petersen ([02:01:42](#)): I would definitely be willing to meet.

Korban Lee ([02:01:45](#)): Okay. Okay. Scott, thank you for bringing that up. I would've missed it and that was an important one. All right. Those of you on the finance committee watch for a meeting invite between now and our next trustees meeting and the agenda item will be just this policy about our fund balance. Okay. With that, I'm looking for a motion to adjourn.

Dan Petersen ([02:02:12](#)): So moved.

Korban Lee ([02:02:14](#)): Motion from the chief. Last time he gets to make that motion.

Tim Tingey ([02:02:20](#)): I'll second it. Thanks Chief.

Korban Lee ([02:02:21](#)): David is second. Everyone in favor, say aye.

Group ([02:02:26](#)): Aye.

Korban Lee ([02:02:29](#)): Anyone opposed? Okay. We're adjourned. Chief, thank you. Thank you again for your service to VECC. I just can't say enough about your leadership in this valley and your leadership at VECC. Thank you. We're sure going to miss you.

Dan Petersen ([02:02:45](#)): Oh, thank you. Take care.

Scott Ruf ([02:02:47](#)): Thank you.

The meeting adjourned at 3:51 p.m.