

**SALT LAKE VALLEY EMERGENCY COMMUNICATIONS CENTER**

**BOARD OF TRUSTEES MEETING**  
***September 15, 2021 Meeting Minutes***

**MEMBERS PRESENT:** Mr. Korban Lee – West Jordan, Vice-Chairman  
Mr. David Dobbins – Draper  
Mr. Doug Hill - Murray  
Mr. Gary Whatcott – South Jordan  
Mr. Kyle Kershaw – South Salt Lake  
Mr. David Brickey - Riverton  
Mr. Nathan Cherpeski - Herriman  
Mr. Mark Reid – Bluffdale  
Ms. Lisa Hartman - SLCo  
Mr. Tim Tingey – Cottonwood Heights  
Mr. Scott Harrington - Taylorsville  
Mr. Jake Petersen – UPD  
Mr. John Evans - West Valley City

**MEMBERS ABSENT:** Mr. Dan Petersen – UFA, Chairman  
Ms. Gina Chamness - Holladay  
Mr. Mike Morey – Alta  
Open – Midvale

**OTHERS PRESENT:** Mr. Scott Ruf – Director, VECC  
Mr. Clint Jensen – VECC Deputy Director  
Mr. Scott Young, VECC Legal Counsel  
Mr. Terry Addison – South Salt Lake  
Mr. Troy Carr – Herriman  
Mr. Derek Maxfield – West Jordan  
Ms. Colleen Jacobs – West Valley City  
Mr. Robbie Russo – Cottonwood Heights  
Mr. Jon Harris – Murray  
Mr. Clint Smith, Draper  
Mr. Jeff Carr – South Jordan  
Mr. John Eining – Draper  
Mr. Dusty Dern – UFA  
Ms. Beth Todd – VECC  
Ms. Andrea Partridge – VECC  
Mr. Jonathan Bridges – VECC  
Mr. Andrew Smiley - VECC

In view of the COVID-19 Pandemic, this meeting will be held at virtually via ZOOM, as authorized by the Governor's Executive Order dated March 18, 2020 and affirmed November 8, 2020.

Mr. Korban Lee called the meeting to order at 2:02 p.m.

**APPROVAL OF AUGUST 18, 2021 BOARD OF TRUSTEE MEETING MINUTES**

**Motion –**

**. . . by Mr. Jake Petersen, to approve the minutes of the August 18, 2021 Trustees meeting, the motion was seconded by Mr. Scott Harrington; the motion carried unanimously.**

Jake Petersen (00:13:48): I just had a quick question. As I've read through the minutes, it seemed like the minutes this last month were just a little bit different and just in the way they were written. So I'm wondering if that's a new format that we've gone to and what the change might be that and what was directed if there was a direction.

Korban Lee (00:14:09): It was a transcript. It was more of a transcript than minutes. I mean, it was verbatim. Every single word picked up from the recording I believe. Scott, can you elaborate?

Scott Ruf (00:14:18): Yeah. So what we tried to do and came out of that hearing a couple weeks ago so we tried a service because it was taking... They knocked them out by the next day. And it was taking in internal staff, I mean days and hours and hours to go back and forth over the tape. So we decided to try to outsource it and see if we can gain any efficiencies. What it costs us to outsource is versus what it costs us in salary to have someone dedicate multiple days and hours to it, it was kind of a no brainer. And I think it's more accurate. Not that Andrea didn't do a good job, but I think it's just inefficiency.

Jake Petersen (00:15:03): I gotcha. Thank you.

Scott Ruf (00:15:05): If you're not okay with the format though, Mr. Vice Chair or the board, we can look to tweak that or massage it before we actually release it in the future.

Korban Lee (00:15:15): I actually liked this format a little bit better. There was more access to the documents. It was a little bit easier to read, but it is every single word. It feels like a straight transcript rather than minutes.

### **PUBLIC COMMENTS**

Korban Lee (00:15:34): Okay. Let's go to agenda item three, public comments. Is there anyone here today that would like to make public comment to the back board of trustees?

Scott Ruf (00:15:49): And we did not receive any electronically, sir.

Korban Lee (00:15:52): None received. I don't see anyone here. None received electronically. We're going to close the public comment period and go on to agenda item number four the VECC performance and progress report. Director Ruf, I'll will turn the time over to you.

### **VECC PERFORMANCE & PROGRESS REPORT**

Scott Ruf (00:16:10): All right. Thank you. So, this will be the first report with at least a partial month. We went live with the phone system in August. Am I muted?

John Evans (00:16:21): No, you're good.

Scott Ruf (00:16:23): We went live with the phone system on August 11th. So what I did in this report is I went ahead and did the entire month, including the old and the new. And we still saw a significant increase in both the 15 seconds and 20 seconds or less.

Scott Ruf (00:16:41): And then I did a separate one of just being on the new phone system. And you'll see that we actually are above the 15 seconds NENA standard of 15 seconds or less 90% of the time. And we're just shy of the 95% in 20 seconds or less. So I think like we've talked about previous in the previous meeting, that that change in technology on the emergency side of the house has really proved to be... Validate some of the findings we had had with the old phone system and the configuration and the shortcomings of that system.

Scott Ruf (00:17:25): Of course the transfer rate's still tied to the CAD project. And the abandons I'm working with UCA and the phone vendor on because for some reason they're still extremely high, but it's not because

we're not answering calls. So we're trying to figure out if there's something in the system double counting or if automated abandoned callback system counts the actual abandoned calls multiple times. So once I get clarification in that we should see a reduction in that number.

Scott Ruf ([00:17:59](#)): Any comments or questions? And I can tell you, just out of curiosity, I did run a 30 day, August 11th to December 11th and we were just over 90% in less than 15 seconds and just under 93% in 20 seconds or less. So I think we're getting that consistency that I know the elected officials we're looking for and stabilizing, and we'll be close to coming close to, or hopefully meeting the standard on a month, over a month basis going further. So any comments, questions, concerns?

Korban Lee ([00:18:34](#)): Scott, the transfer rate went from 9.35% to just under 7%. Kind of a dip... A pretty good size dip. Do you attribute that to anything in particular?

Scott Ruf ([00:18:45](#)): No, that transfer rate a lot of times depends on activity in the Valley. So if there's bad weather and accidents or wildfires, we got those heavy rains and stuff, so we put a damper on a lot of the fires. So we weren't getting a lot of the stuff, especially on the Southern border there at Utah County- South Salt Lake County line. So that kind of skews those transfer numbers a little bit is weather accidents and fire to the surrounding county. So I think it's just a product of the rain and the reduction in fires and things like that.

Korban Lee ([00:19:21](#)): Thank you. Does anyone have any questions for Scott?

Korban Lee ([00:19:24](#)): Scott, I want to chime in and congratulate you on the performance measures for the 911 answering times. That change, that improvement is a really big jump, that's a really big improvement and it proves out what you've been saying is the... Well, when the new phone system was going to me online, those numbers were going to improve dramatically and you're been proven correct. So, well done. Very, very well done. Thank you for your hard work on the vested changeover and where those numbers are headed. I'm anxious to see how they stabilize after a couple of months.

Scott Ruf ([00:20:13](#)): No, I appreciate it. I think we're in a good space on that side of the house.

Korban Lee ([00:20:20](#)): All right, let's go to agenda item number five. Can you give us an update on the CAD project?

Scott Ruf ([00:20:25](#)): So I actually, if I can at 4.1... I don't know if that on your agenda.

Korban Lee ([00:20:29](#)): Oh, sure. Yeah, yes.

Scott Ruf ([00:20:30](#)): I just wanted to touch base because I know this came up in the OPS Board and I know that some of the Chiefs are frustrated, but we're still working on some equipment and some switches and some chips to the phone system to deal with the non-emergency side of... The administrative side of the phone system and the incoming calls. So there's a couple of things we're working on, is one we're waiting for that equipment. And once we have that equipment, we'll be able to partition those numbers better to the proper queues. If you recall, when we first turn the system on the auto attendant caused all sorts of headaches for us and bottlenecks and choke points in the system.

Scott Ruf ([00:21:11](#)): So we just routed all the non-emergency stuff to a single queue, just so at least they'll get through to the center. The downside to that is we get so many non-emergency calls; we average three to five a minute and 18 to 20 simultaneous calls all day long on those lines. So once that equipment comes, we'll hopefully be able to reintroduce the auto attendant and start to manage those calls a little better. The other frustration I know is, with some of the chiefs and the officers and stuff, is calling in and not getting the phones

answered, especially on the private agency lines we put in. There are so many lines, we have to switch, we're going to switch out the monitors for the phone system to a larger 32- or 34-inch monitor, because we just don't have the real estate. So it's not that they're not answering the phones, a lot it is that because there's so much, they can't see them ringing.

Scott Ruf ([00:22:11](#)): So we're working on procuring all that equipment and stuff to mitigate some of these frustrations and hopefully more efficiently handle that side of the call volume coming into the center. And then we'll continue to massage that as we get better data and can better manage that.

Scott Ruf ([00:22:34](#)): We did hire our first few group of entry level call takers that'll be focused on a Monday to Friday business hour type shift to deal with those non-emergency numbers. So hopefully we'll start... Between technology and personnel we'll start to see some relief there and hopefully some angst and frustration or just outright annoyance with some of the chiefs on our ability to handle those calls. So other than that, I don't have a lot of updates related to the phone system. But I just wanted to touch on the non-emergency side because I know it. If I'm hearing it I'm pretty sure your elected officials and in your offices are probably hearing it as well, some of those frustrations.

Korban Lee ([00:23:17](#)): Thank you, Scott. Someone have any questions or comments particularly about the non-emergency lines or the calls coming in that aren't 911?

Korban Lee ([00:23:27](#)): Okay. Scott, thank you for your work on that. Keep working on it. And we're anxious to see kind of as you get the last pieces in place how the dust settles.

Scott Ruf ([00:23:49](#)): Yep. I'll make sure I keep the chief looped in.

### **CAD PROJECT UPDATE**

Korban Lee ([00:23:52](#)): Let's go to agenda item number five. Now, let's talk about the CAD project and give us an update with that specifically, then go right into 5.1 about the University of Utah.

Scott Ruf ([00:24:03](#)): Yep. So CAD project is still on track. It's constantly a work in progress with the agencies that have been on the system, we're still working on stuff. I know on the fire side with some of the functionality of Versaterm and the needs of the fire departments and responses and things like that.

Scott Ruf ([00:24:22](#)): So those that are constantly working on in South Salt Lake and West Valley police departments are both on track to be up and running come the end of the year for January 1st, 2022. That will complete the transition to all of the VECC agencies in member agencies in the Valley police and fire to the new CAD platform.

Scott Ruf ([00:24:50](#)): It's not on here, but also in this update we did... If you recall, last meeting, there was a question we had an outage kind of self-inflicted to the Versaterm network with Salt Lake City. About a month ago we've been wanting to move to the cloud, so we've engaged Versaterm, Salt Lake City, IMS, and technical division here out at VECC. We got a proposal from Versaterm to make that transition to the cloud, the cost to do so, and what that's going to be. We're going to ask for a special tech user meeting to convene with all of the member agency, technical, managers and users to present their proposal, go over it and then get a timeline from Versaterm and then bring it back to both the city and this board for how to move forward. But that's kind of going to segue going into the 6.0 when we get to it.

Scott Ruf ([00:25:47](#)): And then finally, in item seven, we have... And we've talked about this, there's been a request from the University of Utah, has committed to joining the project with all the Salt Lake Valley public safety agencies as well.

Scott Ruf (00:26:03): There is an interlocal on number seven, item seven on the agenda that I'll ask action to be taken on. And when we get to that, I can fill in some... I have two questions on that and I can address those when we get to that consideration of that resolution. But they're excited to join, they will not jeopardize the timeline of the project and they will come on board after the new year, they're not rushing to jump on board, they want to make sure they do it right and they're also building a public safety building and things like that. But they will come on on the back end of the project so probably the first half of 2022, we'll work with getting them onto the system. So all systems are go, but hopefully we're in the final stretch, a few months from now we'll finally have everybody on the same platform.

Korban Lee (00:26:59): Chief?

Kyle Kershaw (00:26:59): Korban?

Korban Lee (00:27:00): Yeah, go ahead. Kyle, go ahead.

Kyle Kershaw (00:27:02): Can I just ask, Scott, when you schedule that tech users meeting on the Versaterm cloud, could you please just copy the board members on that meeting so that we can follow up and make sure our tech people are aware and attend? I think that's pretty important.

Scott Ruf (00:27:27): Yes, sir.

Kyle Kershaw (00:27:28): Thanks.

Korban Lee (00:27:33): Thank you, Kyle. Good suggestion. Other questions about the CAD project and about the University of Utah joining out with CAD?

Korban Lee (00:27:43): (silence).

Korban Lee (00:28:00): Do you know any more about the UTA Department joining up with the CAD project, as well? Is that finalized? Have they decided?

Scott Ruf (00:28:08): No, and to be honest, I hadn't followed up with them. I know they reached out to Versaterm and I do know DPS has also reached out for some demos and some other stuff to look at the system, as well. I just don't know where it's at, but I could find out for next month.

Korban Lee (00:28:22): But the DPS and UTA, those would be the last agencies in Salt Lake Valley that are not on Versaterm. Is that correct?

Scott Ruf (00:28:32): Yeah. There was interest from the Granite School District. Their public safety or their... I'm going to call the police department, or public safety division, but they backed out. They said, for money reasons. It wasn't a big number. So, but I know before we even go down that road, that we have to revisit that whole issue, I think, with the police ops because I think there's some questions on how that system may or may not be used. And I don't know how those officers may or may not be different than regular commissioned officers that are working in a municipality or a county law enforcement agency.

Scott Ruf (00:29:11): So, there was interest. It might pop back up in the future, but right now they withdrew. So, that would be really the last holdout, or the last true public safety agency left to go. If they chose to or requested to.

Korban Lee (00:29:28): Thank you. Anyone else have any questions on agenda item number five? Okay, let's go ... we're going to come back to the discussion about the University of Utah and the local agreement about their CAD project participation. But let's go to agenda item number six, which is a reference to the memo from Clint Jensen about capital projects. Scott or Clint, who am I turning the time over to?

### **CAPITAL PROJECTS – IMMEDIATE VECC NEEDS**

Scott Ruf (00:30:06): If Clint doesn't mind, let me take first shot here because I don't want us to get in the weeds. I just want to provide some background and why it was presented the way it's being presented.

Scott Ruf (00:30:18): So if you recall, last year I gave a brief presentation of some of the capital needs we were going to need to do in the future for the center. We had always anticipated to have the discussion begin as part of the fiscal 2023 budget process and kind of have that discussion there and engage on it and feel it. The reason I'd asked to put it on this agenda now for discussion is, about a week or so ago I got an email from L3Harris, who's the radio vendor for the new statewide P 25 800 radio system that UCA is putting in for the state.

Scott Ruf (00:30:58): And in that email, there was four items. And one of the items was to deploy the dispatch center equipment and consoles in the spring of 2022. So, I called for clarification on what they were looking to do. And what has to happen is, they have to install all the new equipment ... in all the PSAPs, not just at VEC, and centers to run in parallel with the old system, so they can do testing, and troubleshooting, and whatever their benchmarks are in the contract.

Scott Ruf (00:31:42): So, I reached out to them for that. And they've confirmed that. I had a call early this morning with Director Edmonds from UCA and Deputy Director Quinn Stevens from UCA as well, to make sure I don't speak out of school here, and that in fact, L3Harris keeps trying to push up or escalate their implementation plan. And I don't have that yet. I'm just letting you know that they're pushing UCA to move things up a little bit, to hit benchmarks and get payment on this multi, multi-million-dollar project.

Scott Ruf (00:32:19): But it presents a problem for us here, which is why I wanted to have this discussion, and have requested Chief Peterson and this group, is to maybe convene the finance committee. But we don't have the ability or the capacity at VEC to put anything else in the dispatch center, or on the dispatch floor. We have to overhaul and install all new electric, add panels, add capacity. We have to run cable, and data cable, and all this for the radio consoles. And that, in the original capital review, was hundreds and hundreds of thousands of dollars. And so, the question that was posed to me why the memo was written the way it was written is, is there a short-term solution, and then address the bigger capital needs of the center down the road? `So, we presented it both ways. The challenge I think we're going to have is, because the center is so outdated and we need to fix and reconfigure the center, of doing the work twice. So, to do all the electrical, the data, do everything, and then we have to rip up the center. The floor, and everything to accommodate all this work. To put it back together, to rip it all out again. Rewire, rerun cables, and stuff like that.

Scott Ruf (00:33:47): I did ask UCA, what if the board says no, or we can't? There wasn't a lot of wiggle room. There are options. But anyway, so that's why I wanted to bring this forward to convene the finance committee, maybe, at the direction of the board, start looking at options and really weigh the impacts of this, of the best way to maybe move forward.

Scott Ruf (00:34:16): Of spending about seven figures now, or go all in for the bigger capital project and needs, based on the architects and the stuff that was presented a year ago. I'm not expecting an answer, but I feel like now I have a gun to my head with the state, because we could theoretically stop the entire state radio project if we can't put the consoles in.

Scott Ruf (00:34:42): And if you recall, when we did the phone system, we had to sign a ... I don't know, hold harmless, or indemnity document because we couldn't even add the position UPSs to the console positions because the amp draw in the UPSs would have blown ... there's currently only one circuit at every position, and they're 20-amp circuits. And they're sitting at probably 80, 85% capacity.

Scott Ruf (00:35:12): So, having the building UPS, we had to enter into an agreement to not install those position UPSs, because we didn't have the capacity to even plug that in. So anyway, that's why this was brought up. It was high-level. I'll look for direction from the board, but I was probably seeking a convening of the finance committee to begin to look at options. Or not options, I guess. And then I need to be in constant communications with UCA and things like that.

Scott Ruf (00:35:47): Anyway, with that, Mr. Vice-Chair, I can answer as many questions as there might be, but I don't have a lot of answers other than the radio system is spring, early summer of 2022 with a starting cut over of fall of '22 through 2023 statewide. Is what I was told-

Korban Lee (00:36:07): Questions. Yeah, go ahead.

Tim Tingey (00:36:13): Korban, I have a question. And I guess you answered that a little bit, right there at the end, Scott. One of the questions I had was the timing, because it would sure be ... if we're looking at, and if the finance committee makes a decision, or recommendation to us as a board, it would be nice to be able to run this through our regular budget process, if there's an assessment or an amount that we'd have to contribute.

Tim Tingey (00:36:40): I mean, right now, at least in our city, and I think most cities in the valley, we've been going outside of the normal budget process to look at wage increases for public safety and to come again, the timing is just difficult from a political capital perspective. So I was wondering if there's leeway to wait until we go through the budget process. But it sounds to me like you have to have things in place or a commitment prior to that, am I correct?

Scott Ruf (00:37:11): Well, I laid the groundwork with the director at UCA this morning, of, "Let me gauge the temperature, because our budget process starts soon after the new year." Was their flexibility to flip the script, right? Is can we put VEC on the back end since we're the largest PSAP, buy us some time later into 2022, into fiscal '23, to Mr [inaudible 00:37:35] point, and provide for that process to play out a little deeper, instead of trying to do this in two pieces. Right?

Scott Ruf (00:37:44): So, I think there's some flexibility there. I don't know, could I push it a year? Probably not. But I think, even if the decision is to start issuing debt and things like that, even if we push debt and stuff into starting in fiscal '23, I haven't done it recently, but the process is anywhere from two or three, to upwards of six months, I believe. Depending on, I guess, how you issue debt or solicit for debt.

Scott Ruf (00:38:13): So again, I told UCA I would follow up once we gauge the temperature of the board on how we might want to move this forward for discussion and planning, to give them an idea of what we're thinking. But I think, Mr [inaudible 00:38:28], we could look to request, quarter four of 2022, versus, April, May's, quarter one, early quarter two of 2022, just based on the size. Right?

Korban Lee (00:38:48): Thank you. I want to turn the time over to Clint for a few minutes, to talk about the memo. Scott, you laid out the need for it, and the driver behind UCA and their L3Harris consoles, and answered my question too about kind of the timing and our flexibility with UCA on if we can be implemented after July one, then it's into the next budget year. But Clint, can you take a minute and talk about some of the financing options real quick?

Clint Jensen (00:39:19): You bet. So this was just an attempt to maybe start the discussion before reconvening the finance committee. But option one being let's just fix the electrical. It may cost us up to a million dollars just to do that. Not a lot of options there when it comes to the million dollars. Probably the best thing to do is just go to a bank or do a direct placement bond with a local bank. We'd have to pay that back fairly quickly. I said 10 years in the memo. It's probably going to be more like a five-year type of thing. So you're looking at a couple hundred thousand dollars' worth of debt service, even just to do kind of the quick fix.

Clint Jensen (00:40:06): I put on there also, as part of the quick fix, a special assessment. I know that it's going to be a tough one to swallow, but just to put all options on the table that we can be looking at and thinking about over the next couple of months, as we have these discussions. Option two would be kind of the, "Let's just bite the bullet and do it all," just to throw out these numbers as discussion.

Clint Jensen(00:40:31): Again, you can go from 10 to 20 years, and even, if you wanted to, you could push it out 30 years. That seems to be kind of overkill, but you can see the debt service on that. You can see kind of the pros and cons of doing a public bond. It's going to take us a little more time and have higher issuance costs, but maybe a little better interest rate, versus a direct placement bond, which maybe lower issuance costs. But typically, you can't string those out as long, either. The interest rate's going to be a little higher.

Clint Jensen (00:41:01): So again, just to kind of lay out a handful of options that gives us a starting ground for a discussion through the finance committee as to how we might approach this.

Korban Lee (00:41:11): Thank you, Clint. Does anyone have questions for Clint?

Tim Tingey (00:41:18): I have one other question, and this may not be relevant at all. But it was several years ago, I don't remember how long, but several years ago that we retired the debt, didn't we, on the building? And I was just curious, and I probably wasn't here at that time, but where did that amount of money go? Did it just go into our operations? I was just thinking about that as I read this letter earlier.

Clint Jensen (00:41:49): Yeah. I don't have history on that, so I couldn't answer that very well.

Tim Tingey (00:41:53): Okay.

Scott Ruf (00:41:54): Yeah. And that was before me, Mr. Tingey, but this issue has come up previously from others. So, I won't even try to explain it. It's only because I don't know, I'm not avoiding it. I don't want to talk out of school.

Tim Tingey (00:42:15): No problem.

Korban Lee (00:42:16): Any trustees that were on the board then, that can recall?

Scott Harrington (00:42:27): It was only a couple of years ago, I believe, that that debt was retired. And I believe we either put that into salaries and wages. With the combination of the UPD side of the house, is what I remember.

Gary Whatcott (00:42:42): That's my recollection is that it would have been absorbed in just the operation of the center, mostly salaries and wages.

Korban Lee (00:42:50): Yeah. Okay.

Korban Lee (00:42:51): Thank you. Thank you, Gary. Scott. Any other questions-



Gary Whatcott (00:42:57): I'm assuming- Korban, just based on that, I think I already know the answer, but I'm assuming that there's no room in the budget that whatever's shown here for debt service would be an additional piece of the budget, is that what you're saying?

Clint Jensen(00:43:13): That's exactly what I'm saying. It would be an additional part of our budget.

Gary Whatcott (00:43:21): Do you know, if there are any grants available through UCA, Scott? Or secondly, is it worth trying to go to the legislature and getting a special one-time appropriation? Or is that out of the realm-

Scott Ruf (00:43:42): I've been looking at grant stuff, a lot of it's for new stuff. I haven't found a lot for renovations. And UCA has changed a lot of the guidance on some of the grant stuff. We wouldn't even qualify, and the amount of money is so minimal because you're chopping that little pot up amongst ... into all the PSAPs. And I think after the CAD project and the stuff when I first got here, that going to get more money from UCA could be a bit of a ...

Korban Lee (00:44:20): Scott, is this an issue, running extra power and cables for these two consoles to run parallel for this L3Harris changeover, is this an issue for every PSAP in the state?

Scott Ruf (00:44:33): I think it depends on when the PSAP was built, how it was designed. Was it scalable? I mean, I can tell you when UPD came in, I was talking to Bryce, our facilities guy here, and he shared some stories of what they did, and is in still place today. We've just been lucky where they tied off some circuits with heavy duty gauge extension cords and a ran them under the floor just to run the new consoles for UPD.

Scott Ruf (00:45:01): So I think we have bigger problems than just adding a few circuits, or boxes here and there. And again, it's going to depend on the center, when it was built, was it built to be scalable, and was it done properly? I mean, we only have one circuit per position, where the standard is four independent circuits per every position.

Korban Lee (00:45:21): Right. I mean, and the reason I'm asking is I'm kind of following up on Gary's question or comment, is this something we could ask the state for? Is it something UCA can ask the state for because it is applicable to every PSAP? [crosstalk 00:45:34].

Scott Ruf (00:45:33): I do know, in my conversation this morning with Director Edmonds, and Deputy Director Stephens, they started asking themselves the same question. We just came at it so quickly and aggressively because of what I was just told in the email, so I don't know if they're going to reach out to other PSAPs and see what their situations are, or not. But ...

Doug Hill (00:45:59): Hey, Scott, this is Doug Hill. I could you help? I'm sorry. I'm, I'm kind of lost on what is the objective, and how does it help VEC, or how does it help UCA? Could you go back and help me understand what this new stuff is supposed to do that it currently doesn't do now? And why does it have to be done? And how do we benefit from it, I guess?

Scott Ruf (00:46:29): Well, so a couple of years ago, UC went out and they procured a brand new P25 digital 800 megahertz radio network system, and they awarded the contract to L3Harris from Motorola. So, this is a statewide deployment. I mean, from an interoperability communication standpoint, it'll impact and improve all emergency communique, public safety communications, in and around the state, and functionality. Today, you have a legacy conventional analog, conventional radio network, that is failing.

Scott Ruf (00:47:12): So really, they're replacing an old 25 plus year legacy system with a new P25 800 digital radio network. Because the other one's at end of life. I mean, Mr. Walcott, am I missing something, from a UCA

perspective, of that's what we gain. I mean, what we really gain is UCA is building out the radio network and buying the consoles, so we don't have to pay for our own radio system and our consoles, and things like that. So, just like with the phone system, those are expenses the PSAPs don't have to bear in this state, which is a benefit.

Scott Ruf ([00:47:51](#)): But anyway, Mr. Whatcott, if I'm missing something or not saying it properly ...

Gary Whatcott ([00:47:57](#)): No, I think you covered it. It's just new technology being installed throughout the state for public safety radios. Including area coverages that haven't been available before. So there's a lot of remote parts of the state that haven't had the ability to receive, 911 calls, as well as using search and rescue radio traffic, things of that nature, haven't been available in the many areas of our state. So it's not just upgrading the system to the new technology, but it's expanding the system statewide for all public safety radios to get a little bit more remote coverage of some of these areas that are problematic for search and rescue, mostly. So it's a product of technology moving forward at a rapid pace.

Scott Ruf ([00:48:56](#)): Mr. Brickey has his hand up, Mr Lee.

Korban Lee ([00:48:58](#)): Yeah, David.

David Brickey ([00:49:00](#)): Let's hope. Are you guys able to hear me? I've been having-

Korban Lee ([00:49:03](#)): Yeah.

David Brickey ([00:49:03](#)): Okay. I would think we could shoot a quick email, or even have Scott call Dave Spatafore for a name, and Ashley, and get their take. I mean, they certainly would, I think have a better appreciation of what Gary's requesting, how viable that is, and be able to probably give us an email back. So if I could suggest that happen this week, and then something that could be working with both Dave and Ashley to hopefully make happen, this coming session.

Gary Whatcott ([00:49:44](#)): Yeah. My thought was, there's a lot of one-time money out there right now, and I know it's got a lot of earmarks on it. But I think those one-time monies are going to free up other general fund monies the state has for other things. And I'm just saying, this might be the year that we really tasked Dave and Ashley to go out and actually get us an appropriation one time for this kind of effort. Maybe it's the right timing. I mean, we won't know anything until the legislature, but at least I think we should make the effort to make it a priority for us.

Korban Lee ([00:50:25](#)): Any other thoughts or comments?

Jake Petersen ([00:50:29](#)): Yeah, this is Jake. Hey, my question for Scott is, why specifically, from a technical standpoint, do they have to run the systems concurrently? Do they not have this technology figured out? Or is it specifically something that you said they're trying to gather some kind of data specifically for our area, or for our system. Maybe I didn't hear that right, and you could explain that a little better so I could understand that.

Scott Ruf ([00:50:55](#)): Yeah. So traditionally, when you deploy these systems, you have to deploy it, and stand it up, and run it, and test it, and do drive testing, and coverage studies, and work all the bugs out and, and make it all work. And the fear is that if we pull the old out and just put the new in and hope it works, and it doesn't, there's no backup, there's no fail over for that system. So they run them in parallel as a burn in phase and to do all their testing and hit all the benchmarks in the contract. Because having done a few of these county and statewide, there's going to be hiccups and problems. I'm not trying to jinx the project it's just the nature of the

beast, especially in a state like Utah, with the different topography around the state. So that's why they need to run the system in parallel.

Scott Ruf ([00:51:49](#)): And then the other issue is, there's a hard cut. You can't opt out. So they can't phase it in. Once the system tests out and it works, everybody's going to migrate over in rapid succession.

Jake Petersen([00:52:08](#)): I understand. Thanks.

Korban Lee ([00:52:10](#)): Other questions or comments? So, I'm picturing two kinds of parallel paths here. One, I'd like to request or suggest, as Mr. Ruf did, a convening of the finance subcommittee to assess Clint's proposals and options. Assuming we can't get any money from grants or appropriations from the legislature, or anything like that. And then the second parallel option is ask Scott, Gary, Chief Peterson, to work with Dave and Ashley and see if there's any way we can get some grants, some direct appropriations, so that the work the finance committee is doing in terms of evaluating, budgeting finance and debt service options is kind of our backup, or our worst-case scenario. And in the meantime, we try to find any way we possibly can to get some help for this project. Does that sound reasonable?

Scott Ruf ([00:53:26](#)): Yeah. And I'm still new enough, so I don't have the connections I have in other states but is it worth reaching out to either Senator Romney, or somebody at that level to ... they're giving all this money away in these infrastructure bills. I mean, \$10 million for the largest PSAP in the state, for a number of reasons, might be an easy line item to at least maybe request through the feds. I don't know. I don't know how it works here. I've never dealt with any of those folks here.

Gary Whatcott ([00:53:55](#)): My only thought, Scott, would be to say, we got to work through our lobbyist.

Korban Lee ([00:54:01](#)): Yeah. That's a good question to ask Dave and Ashley.

Gary Whatcott ([00:54:06](#)): They probably would give us some better ideas of how to ... or they may even actually have contacts within their Utah offices for those.

Scott Ruf ([00:54:14](#)): Right. I was just curious.

Kyle Kershaw ([00:54:17](#)): I would also throw out that there may be Homeland Security grants available. Maybe even something through the JAG, the Justice Assistant Grants, there's already some programs out there that may or may not speak to this funding. But does somebody have access to a grant writer, or somebody that could go through a couple of the federal departments that may be applicable and see if there are existing programs that we could ...

Scott Ruf ([00:54:57](#)): I can.

Kyle Kershaw ([00:54:58](#)): ... submit an application?

Scott Ruf ([00:54:59](#)): I can, Kyle. I've done it a few times, that route. I'm familiar with all the grants. The Jack Byrne grant, the disparate grant that comes through the county to law enforcement, and that's predetermined amount of money, so you can make really a special request there. But I can do some cursory high-level research on the grants I'm familiar with through DHS and things like that. And get it, in quick, short order what's out there.

Kyle Kershaw ([00:55:25](#)): Oh, that'd be great.

Korban Lee (00:55:29): Those of you who are on the finance committee, are you willing to meet on this issue separately to come up with some proposals, or evaluate the different options Clint's laid out and make a recommendation to the board of trustees that we can have in our back pocket as kind of our backup plan? Let's see, Kyle ... I think Kyle, Mark, Scott, who else was on that finance committee?

Scott Ruf (00:55:57): I'm pulling up the ... it was-

Korban Lee (00:56:01): Yes.

Scott Ruf (00:56:02): It was Mr Kershaw-

Scott Ruf (00:56:00): It was-

Korban Lee (00:56:00): Yes, for sure.

Scott Ruf (00:56:00): It was Mr. Kershaw, Chief Evans, Mr. Harrington. Mr. Karchner from Bluffdale, and the Undersheriff were the actual finance committee folks. Ms. Thomas from Harriman, I think, requested to sit on the periphery of that due to all the changes that were going on in Harriman. So I don't know if Mr. Cherpeski is interested, but that was the original group was the chairman, the vice chair, Mr. Kershaw, Chief Evans, Mr. Harrington, Mr. Karchner, and the Undersheriff.

Chairman Lee (00:56:35): Okay.

Nathan Cherpeski (00:56:38): I'd be happy to help if needed.

Korban Lee (00:56:41): Thank you, Nathan. Clint, Scott, can I lean on you to convene the finance committee?

Scott Ruf (00:56:48): Yep. I'll ask Clint to take point on that. And then we'll also reengage the architects and the folks that put the capital plan together for us to see if anything's changed.

Korban Lee (00:57:05): Okay. Thank you. Any other comments or discussions on Agenda Item #6 about this capital project memo?

Gary Whatcott (00:57:15): It kind of relates to it, but is not pinpointed at it. I don't have the budget in front of me. I was just curious. Do we have any savings at all, or did we push it all into operations?

Scott Ruf (00:57:35): We finished fiscal 21 not great, but we finished in the black for the first time in a long time. And then I can have Clint go through. We've identified some savings. We've earmarked some of it in July, and the board encumbered some of the projected savings as part of the fiscal 22 budget process. But through some positions and some other stuff, we might be able to realize some additional savings. And I can have Clint to highlight them.

Clint Jensen (00:58:08): There's probably not much. And especially to the level of the numbers we're talking about if we were to do the full project. And half million dollars' worth of debt service would be tough for us to swallow in our current budget.

Korban Lee (00:58:22): Gary, there's-

Gary Whatcott (00:58:23): I guess, seems to me that philosophically somewhere down the road, I know it's an unpopular discussion and it's not one for today, but we've got to make some kind of determination of how we're going to deal with capital projects in the future. We only have a building getting older, not younger, and it just seems kind of irresponsible to not build a budget with some contingency and savings within it somehow.

Gary Whatcott (00:58:51): And I know I remember a long time ago when John first started talking about this debt with service being retired on the building, that some of that money would be in savings. But obviously, we had other needs that we moved and changed it to. But somewhere down the road, we have to get real about that. And these kinds of things can't just pop up without any contingencies or thoughts about them. And hopefully going forward, we can deal with that in a way that's reasonable.

Scott Ruf (00:59:25): And there might be some way to repackage some existing debt, like on the station alerting and stuff like that that's already in the budget. And I don't know the finances, but Clint can look at all that kind of stuff that's out there. Because I think that sun sets in the next couple years, if that. So, I think the financial folks, I'm sure, can look at it and get creative.

Korban Lee (00:59:52): Okay. Let's go on to the next item. Agenda Item #7: Consideration of the Resolution T21- 05, approving the interlocal agreement with the University of Utah.

#### **CONSIDERATION OF RESOLUTION T21-05 APPROVING INTERLOCAL AGREEMENT WITH THE UNIVERSITY OF UTAH**

Korban Lee (01:00:08): This agreement is related to the CAD project. This is to bring the University of Utah into the Salt Lake Valley group working through CAD. Scott, anything you want to elaborate on this?

Scott Ruf (01:00:24): No. It's similar to how we brought the City of Taylorsville on last year. Scott Young has worked with the university's legal, so this has been vetted on both sides by both legal counsel. We were anticipating this happening. So even though it's pass-through money, it will not require a public hearing or a budget adjustment to fiscal 22. It's been already accounted for in the fiscal 22 budget. They are paying 100% of their actual onboarding costs. There was one question that came up in the agreement, and I'm sorry, I'm going to go through it quickly. But there's an addendum Exhibit A, which is the payment terms. And in the agreement itself, it refers to an Exhibit E. There is no B, C, or D exhibit. Exhibit E, we just simplified it, is actually the statement of work, which is Exhibit E in the master contract. So, we just left it as Exhibit E and included it in the interlocal.

Scott Ruf (01:01:35): I did not attach it to the packet. It's 150 pages. But I did put it in the board of trustees dropbox for today's meeting if you want to see it. It's the same one that we used for Taylorsville and all the other member agencies follow as part of the bigger project.

Scott Ruf (01:01:50): But that's why it was not included. So, we're not missing any exhibits. There is Exhibit A for payment terms and E is the statement of work as written in the existing Versaterm contract.

Korban Lee (01:02:04): Thank you, Scott.

Doug Hill (01:02:05): Hey, Scott-

Korban Lee (01:02:08): Go ahead.

Doug Hill (01:02:09): So my question is, will they have a representative on the board of trustees? Will they have a weighted vote? Will they have a stake in any future assessment?

Scott Ruf (01:02:20): No, they're not asking for dispatch services, because as soon as Salt Lake City had heard we were doing this, they assumed we were trying to steal the dispatch center from the university. And that's not at all. This has nothing to do with dispatch services. This strictly has to do with them being able to come on board as part of the CAD project as just another agency.

Scott Ruf (01:02:46): So they'll be treated... The difference with them though is, where the VEC agencies, where VEC covers the CAD MDT costs for everybody in the assessment and then we do the pass-through for the record management side of it for law enforcement, they will pay 100% of the ongoing support in maintenance related to the University of Utah.

Scott Ruf (01:03:10): So there's no membership. There's no amendment to the interlocal to have them join that for any dispatch services. It's strictly to allow them to piggyback on the existing contract and deploy the technology so they're on the same platform as everybody else.

Korban Lee (01:03:30): Doug, good question. Thank you. Other questions? Scott, you guys have this similar contract now. You've come on to VEC as a member, but you have had a similar project for, sorry, Scott Harrington, for handling the CAD conversion. Has this worked out for Taylorsville?

Scott Harrington (01:03:56): Yeah, they were very good to work with us and especially with the shortened time frame. So, Scott and his staff and Jake Petersen and the UPD staff have done an excellent job getting us on and working. So, it's worked out really well. And we were able to meet the timeframe, which was June 30th. So, they did quite the feat in working this in between everybody else as well. So, it worked out well for us.

Korban Lee (01:04:31): Okay. Any other comments, questions, or looking for a motion to approve the resolution?

Tim Tingey (01:04:40): I'll make a motion to approve Resolution T21-05 approving interlocal agreement with the University of Utah.

Gary Whatcott (01:04:47): I'll second it. This is Gary.

Korban Lee (01:04:50): Okay. We got a motion by Mr. Tingey, second by Mr. Whatcott. We need a roll call vote on this. Scott?

Scott Ruf (01:04:57): Mr. Lee, West Jordan?

Chairman Lee (01:04:59): Yes.

Scott Ruf(01:05:01): Mr. Dobbins, Draper?

David Dobbins (01:05:02): Yes.

Scott Ruf (01:05:03): Mr. Hill, Murray?

Doug Hill (01:05:05): Yes.

Scott Ruf (01:05:05): Mr. Whatcott, South Jordan?

Gary Whatcott (01:05:07): Yes.

Scott Ruf ([01:05:08](#)): Mr. Kershaw, South Salt Lake.

Kyle Kershaw ([01:05:10](#)): Yes.

Scott Ruf([01:05:11](#)): Mr. Brickey, Riverton?

David Brickey ([01:05:13](#)): Yes.

Scott Ruf ([01:05:14](#)): Mr. Cherpeski, Herriman?

Nathan Cherpeski ([01:05:16](#)): Yes.

Scott Ruf ([01:05:17](#)): Mr. Reed, Bluffdale?

Mark Reed ([01:05:19](#)): Yes.

Scott Ruf ([01:05:19](#)): And Deputy Mayor Hartman, Salt Lake County.

Lisa Hartman ([01:05:24](#)): Yes.

Scott Ruf ([01:05:25](#)): Mr. Tingey, Cottonwood Heights?

Tim Tingey ([01:05:27](#)): Yes.

Scott ([01:05:28](#)): Mr. Harrington, Taylorsville.

Scott Harrington ([01:05:30](#)): Yes.

Scott Ruf([01:05:31](#)): Undersheriff Petersen?

Jake Petersen ([01:05:33](#)): Yes.

Scott Ruf ([01:05:33](#)): Chief Evans for West Valley?

John Evans ([01:05:35](#)): Yes.

Scott Ruf ([01:05:36](#)): It was unanimous, Mr. Lee.

**CONSIDERATION OF RESOLUTION T21-06 APPROVING MEMORANDUM OF UNDERSTANDING WITH THE GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT FOR THE MANAGING OF GIS CENTERLINE DATA**

Korban Lee ([01:05:49](#)): Okay, great. Thank you. Moving on to Agenda Item #8: Consideration of Resolution T2106, approving an MOU with the Greater Salt Lake Municipal Services District for the managing of the GIS centerline data.

Korban Lee ([01:06:05](#)): As I looked through this MOU, is this just because we didn't have this MOU with the MSD prior-

Scott Ruf ([01:06:16](#)): Yeah. So, it used to be... I'm sorry, I didn't mean to cut you off, sir.

Korban Lee ([01:06:21](#)): Oh, yeah, please go ahead.

Scott Ruf ([01:06:22](#)): One, I don't know the history. Someone else might, maybe Deputy Mayor Hartman or somebody that falls under the MSD. But supposedly the county surveyor handled a lot of this for the unincorporated county, the towns. And then when the MSD was formed or there was a transfer in responsibilities, we needed to get an MOU between us and the MSD to deal with the, is it the towns? Well, you don't have villages here, the towns and the resorts and the unincorporated areas of the county that the district serves.

Scott Ruf ([01:06:57](#)): This is the same MOU we have with all the other municipalities and the county surveyor to manage the centerline data for public safety. And this just allows us to work with them and for them to push their data into the VEC's GIS SDE database.

Korban Lee ([01:07:17](#)): Okay. Very good. Thank you, Scott. Any questions about this MOU? All right. Looking for a motion to approve Resolution T21-06.

Gary Whatcott ([01:07:39](#)): Mr. Chair, I'll make a motion to approve it.

Korban Lee ([01:07:44](#)): Thank you. Is there a second?

Jake Petersen ([01:07:48](#)): I'll make that second.

Korban Lee ([01:07:50](#)): Undersheriff? Okay. I got a motion by Mr. Whatcott, a second by Undersheriff Petersen. Roll call vote.

Scott Ruf ([01:07:59](#)): Mr. Lee, West Jordan?

Korban Lee ([01:08:01](#)): Yes.

Scott Ruf ([01:08:02](#)): Mr. Dobbins, Draper?

David Dobbins ([01:08:03](#)): Yes.

Scott Ruf ([01:08:04](#)): Mr. Hill, Murray?

Doug Hill ([01:08:05](#)): Yes.

Scott Ruf ([01:08:06](#)): Mr. Whatcott, South Jordan?

Gary Whatcott ([01:08:08](#)): Yes.

Scott Ruf ([01:08:08](#)): Mr. Kershaw, South Salt Lake?

Kyle Kershaw ([01:08:11](#)): Yes.

Scott Ruf ([01:08:11](#)): Mr. Brickey, Riverton?

David Brickey ([01:08:13](#)): Yes.

Scott Ruf ([01:08:13](#)): Mr. Cherpeski, Herriman?



Nathan Cherpeski y (01:08:16): Yes.

Scott Ruf (01:08:17): Mr. Reed, Bluffdale.

Mark Reed (01:08:20): Yes.

Scott Ruf (01:08:20): Deputy Mayor Hartman, County?

Lisa Hartman (01:08:22): Yes.

Scott Ruf (01:08:22): Mr. Tingey, Cottonwood Heights?

Tim Tingey (01:08:24): Yes.

Scott Ruf (01:08:25): Mr. Harrington, Taylorsville?

Scott Harrington (01:08:27): Yes.

Scott Ruf(01:08:28): Undersheriff Petersen?

Jake Petersen (01:08:30): Yes.

Scott Ruf (01:08:31): And Chief Evans for West Valley?

John Evans (01:08:32): Yes. Yes.

Scott Ruf (01:08:34): Okay.

### **OPERATIONS BOARDS**

Korban Lee (01:08:37): Great. Thank you. Okay, let's go to Agenda Item #9: Briefs from the Operations Board. Let's start with fire. Chief Maxfield, let's turn the time over to you.

Derek Maxfield (01:08:48): Okay. Thank you. We met last week as an Operations Board, and it was a fairly brief meeting. It sounds like Director Ruf has probably updated you on a lot of the stuff that we discussed. We did talk a little bit about Versaterm and a proposal to switch to the cloud and with that being a priority, and just some timelines potentially for that. He gave us an update on the phone system, which he has already reported on.

Derek Maxfield (01:09:16): Probably the biggest thing that affected the fire group was just a policy that Director Ruff is proposing as it relates to House Bill 237 and the police response to suicidal patients, or lack of response, I guess I should say, and how that affects the fire department agencies. It really isn't too much different than what we're currently doing.

Derek Maxfield (01:09:42): However, basically, the gist of it is that if someone is alone and is threatening suicide, and they aren't a threat to anybody else at the time, and police is not going to respond, fire's not going to respond either. In those situations, we usually stage and wait for police to confirm that it's safe for us to enter anyway. So it probably won't be a huge change for us, but there will be a few circumstances where that won't happen.

Derek Maxfield (01:10:11): What will take place, those callers won't just be left fending for themselves, but VEC will do a warm handoff to EMCOT and try to get them in touch with the appropriate help that they need.

Derek Maxfield (01:10:24): And really that was about it. A couple of updates from the tech users, but nothing that really needs to be reported on. Any questions? Okay.

Korban Lee (01:10:41): Okay, great. Thank you. Chief Maxfield. Chief Carr, let's hear from the police ops board.

Troy Carr (01:10:48): Thank you, Mr. Lee. Just to tag on to Chief Maxfield's last comment on the review suicide caller response for HB 237, he hit all the key points to that. We are going to run it for 180 days, and then we'll report back to this board how that went, what it looks like, and if there needs to be any changes to that. So, we'll keep you updated on that.

Troy Carr (01:11:14): Mr. Ruff has talked about the Motorola VESTA phone system. One of the responses during that conversation was for Mr. Ruff to check into a response time for priority threes. It looked like that time has gone up and we need to do a little bit of some analyzing there to figure out why.

Troy Carr (01:11:34): We did talk about the non-emergency phone lines. And as you all know, there's a 4000 and a 7000 number. We talked about closing down the 7000 number. Chief Mazuran with UPD has that information, and we'll be circulating that so that we can get that back to this body for some sort of decision on that.

Troy Carr (01:11:54): We talked about... All the other items, I'm sorry, in that area were covered by Mr. Ruff in this meeting already. We talked about some global settings. Generally speaking, with Versaterm a lot of the items are globally set and that typically is controlled by Salt Lake City. And we would like to have some variety in that area and maybe have some things change. We're going to meet with Salt Lake City, talk about changing some of those global settings so they better fit the whole now that all the Valley's on it.

Troy Carr (01:12:23): That was about it. All the other items have either been discussed by Chief Maxfield or Mr. Ruff.

Korban Lee (01:12:31): Troy Carr, is that 7000 number, that 7000 non-emergency number, is that separate from the 4000 number? Is that a holdover from UPD and the Sheriff's office was separate?

Troy Carr (01:12:44): Yeah. That came over with UPD, and Undersheriff Peterson's here, it's a historic number with Unified Police Department. And maybe Scott can explain that a little bit closer, but the idea was to run them for a while. Always, the intent was to try and get it to the 4000 number, but it was just at what point that would happen, we hadn't really discussed it. And I probably will defer to Mr. Ruff for further on that.

Korban Lee (01:13:13): You answered my question. Thank you. Are there any other questions? All right. You're off the hook, Chief. Thank you.

Troy Carr (01:13:26): Thank you.

### **OPERATIONS BOARD ROLES AND RESPONSIBILITIES**

Korban Lee (01:13:27): Agenda Item #10: The Operations Board Roles and Responsibilities. In the last trustees meeting, Chief Peterson mentioned that he, myself, Scott Ruff, Chief Carr, Chief Maxfield were going to meet to go through the existing ops boards' roles and responsibilities. That meeting has not occurred yet. It's scheduled for September 29th at 9:00 in the morning.

Korban Lee (01:13:53): So I just want to reiterate after that meeting happens, any proposed adjustments to the roles and responsibilities of the ops boards will come back to the trustees for discussion and approval. But just wanted to keep you aware of where that stood.

Korban Lee (01:14:10): Okay. Let's go to Agenda Item #11: The Director's Report. Scott, let's turn it back over to you.

### **DIRECTOR'S REPORT**

Scott Ruf (01:14:19): So I pretty much covered the highlights. I know Chief Peterson asked that I keep the recruitment retention, the new plan, as a standing item for a while and report back. We continue to try to heavily recruit. We've had stability on our retention side.

Scott Ruf (01:14:40): I think we have one person slated to leave, but it's for a life change. They're moving across the country in a few weeks. And a couple people we lost on the newer side are just people that couldn't do the work, and it just wasn't a right fit for them. We had a handful of, I think it was four people, start last week. They're currently in training, and we continue to test and recruit folks. We're hoping to have another class together here in a couple weeks of new hires, new call takers. And we're also continuing to train our existing staff and cross-train them on phones, police, and fire dispatching and things like that.

Scott Ruf (01:15:17): So it's still a bit of a struggle. We're getting many more applications, but for some reason, people aren't showing up for their tests, so they just blow off their interviews. So we're working hard to get people in the door. So, it's a work in progress, but I'm happy to say in the last month or two, other than a couple of people, there's no exodus or any plans on people leaving and going elsewhere and doing other things. So, I think from a retention standpoint, we're in a good place. We really need to work hard on the recruitment part of it.

Korban Lee (01:16:00): So, excuse me, Scott, can you tell us how many vacancies you have at the moment and where that stands compared to last month?

Scott Ruf (01:16:07): I think we're still, I can look, we're right around that 15 number still, 12-15. Hold on a second. I guess I should know that off the top of my head. Hold on a second. It is, I'm sorry, 11. It's 11, and we're going to try to do another class of five or six here in a week or two, and then we'll have to do four or five more. After that, we should be close to where we need to be staffing-wise.

Korban Lee (01:16:43): Thank you. Any questions for Scott about the recruitment and the adjustments to the compensation plan, retention, anything like that? Scott, it sounds like it's making a difference. Thank you. Anything else from you on the director's report?

Scott Ruf (01:17:05): No, I do want to let the board know that the staff here was very much appreciative of what was done on their behalf. If you want, in the dropbox as I promised to publish it, we did that check in and that stay survey. It's anonymous, so it's pretty interesting reading. If you want to go read it, it's in the dropbox for the board of trustees. It's rated R, but that's out there if you'd like to read it. That's it, sir. That's it, Mr. Lee.

Korban Lee (01:17:43): Okay. Let's turn the time over to Clint, Finance Director's report.

### **FINANCE DIRECTOR'S REPORT**

Clint Jensen (01:17:50): Very good. The first report we'll look at is for the two months ending August 31st. Really not much to get excited about yet. Revenues are where we would expect them to be. The assessments have been billed and collected. And so let's maybe scroll down a little bit under the expense side.

Clint Jensen ([01:18:12](#)): Personnel expenses are again coming in as we'd expect. Overtime maybe a little higher than what we'd hope. Sometimes I adjust it as timing with summertime, lots of people on vacation, a little bit of overtime being spent there to cover those shifts.

Clint Jensen ([01:18:29](#)): Under the admin and operation expenses, I think this was mentioned last month, but two or three outliers there being software maintenance. Many of our software maintenance contracts are on a July 1 year. So right as soon as the fiscal year starts, we're spending big bucks. About a million of that went to Versaterm right early July.

Clint Jensen ([01:18:52](#)): And then the phones are running a little higher than year-to- date would expect, but that will all catch up. Once we, with the new phone system in, I believe the idea is to turn off those circuits here in the coming month, and that will start saving us that \$60,000 plus every month.

Clint Jensen ([01:19:17](#)): And then the property liability insurance, same thing, same story as the software. Our plan year runs from July 1, and so most of that's paid up right in the early part of the year. Any questions on the budget to actual?

Clint Jensen ([01:19:34](#)): The second page is cash, and you can see the tightness of cash. It continues to be a challenge. And I know that when we bill you guys for July 1, we really need that money quick. And so we appreciate everybody helping soften those cash flow challenges that we get usually around July 1 and January 1. So we do appreciate the efforts to get those payments in timely.

Clint Jensen ([01:20:04](#)): And then the final two pages are just the check register showing the ins and outs of our checkbook. Any questions on any of those?

Korban Lee ([01:20:15](#)): Clint, do you recall what was the bill to, or the payment to Ray Quinney & Nebeker? It's not much. It-

Clint Jensen ([01:20:26](#)): Yeah. That's legal. That's Scott. Isn't that-

Korban Lee ([01:20:28](#)): Is that for Scott's representation at the procurement hearing?

Clint Jensen ([01:20:33](#)): Yes. Yes.

Korban Lee ([01:20:35](#)): Okay.

Scott Ruf ([01:20:35](#)): And we're tracking those, because we believe that that'll be covered under the insurance policy up to, I forget what the cap is, \$50,000, I believe, something like that. That's what that is, yeah.

Korban Lee ([01:20:49](#)): Thank you. Any questions for Clint?

Clint Jensen ([01:20:53](#)): Just going on, there's additional reporting here. If we can scroll down a little bit there, Scott, trying to give you a budget to actual summary for fiscal year 21. Maybe just cut right to the bottom line.

Clint Jensen ([01:21:11](#)): We came into the black budget to actual, which is good news. You can see how that compares to the \$890,000 loss for fiscal year 20. Now the caveat here, this does not include any depreciation. This was just an attempt to show budget to actual. I'm not anticipating the audit adjustments to really manipulate this a whole lot. I think that number won't change a whole lot, but I wanted to make sure that we are reporting that budget to actual for fiscal year 20, or '21 rather, is looking to be on the positive side. So we like that.

Korban Lee (01:21:59): Great. Thank you, Clint. Any questions? Okay. Seeing no questions, let's go on to Agenda Item 13. I'm looking for a motion to convene into a closed session as the Board of Trustees.

**CLOSED SESSION**

David Brickey (01:22:23): I'll make that motion and I'm going to read it so Scott Young is happy. May we as a board enter into a closed session to consider under Utah Code 524205 a specific purpose to include strategic session to discuss pending or reasonably imminent litigation. Does that work? Scott?

Scott Young (01:22:54): Yes. Works for me.

Korban Lee (01:22:57): Okay. Thank you, David. Do we have a second?

Scott Harrington (01:23:00): I'll second it.

Korban Lee (01:23:03): Thank you, Scott. Motion by Mr. Brickey, second by Mr. Harrington to convene as a closed session, a closed meeting under UCA 524205, for the purpose of a strategy session to discuss pending a reasonably imminent litigation. We need a roll call vote on this one.

Scott Ruf (01:23:25): Mr. Lee, West Jordan?

Korban Lee (01:23:26): Yes.

Scott Ruf (01:23:27): Mr. Dobbins, Draper?

David Dobbins (01:23:29): Yes.

Scott Ruf (01:23:29): Mr. Hill, Murray? I think he had to leave at 3:00. Mr. Walcott, South Jordan?

Gary Whatcott (01:23:38): Yes.

Scott Ruf (01:23:40): Mr. Kershaw, South Salt Lake?

Kyle Kershaw (01:23:43): Yes.

Scott (01:23:44): Mr. Brickey, Riverton?

David Brickey (01:23:46): Yes.

Scott Ruf(01:23:47): Mr. Cherpeski, Herriman?

Nathan Cherpeski (01:23:49): Yes.

Scott Ruf (01:23:50): Mr. Reed, Bluffdale?

Mark Reed (01:23:51): Yes.

Scott Ruf (01:23:52): Deputy Mayor Hartman?

Lisa Hartman (01:23:54): Yes.

Scott Ruf ([01:23:54](#)): Mr. Tingey, Cottonwood Heights?

Tim Tingey ([01:23:56](#)): Yes.

Scott Ruf ([01:23:57](#)): Mr. Harrington, Taylorsville?

Scott Harrington ([01:23:59](#)): Yes.

Scott Ruf ([01:23:59](#)): Undersheriff Petersen?

Jake Petersen ([01:24:01](#)): Yes.

Scott Ruf ([01:24:02](#)): Chief Evans for West Valley?

John Evans ([01:24:05](#)): Yes.

**CLOSED SESSION (3:11pm – 3:35PM)**

The meeting was re-opened to the public at 3:35 p.m.

**FINDINGS OF MEDICAL PRIORITY DISPATCH SYSTEMS PROCUREMENT APPEAL**

Korban Lee: Let's reconvene an open and public meeting. Okay. I think we have admitted everyone who is in the virtual waiting room, and we are back in open and public meeting. In regard to agenda item 15, the findings of the Medical Priority Dispatch System's Procurement Appeal, I'm looking for a motion on the issue of the Conclusions of Law, Findings of Fact and Order prepared by legal counsel for the board of trustees.

Gary Whatcott ([01:46:57](#)): I would make that motion, Mr. Chair, and that we also ask Mr. Young to deliver that order as well.

Korban Lee ([01:47:06](#)): Okay. Just to clarify, the motion is to approve the Findings of Fact, Conclusions of Law and Order, prepared by Scott Young, legal counsel to the Board of Trustees, as presented to the Board of Trustees, and to direct Scott Young to deliver that order to all parties. Is that correct, Mr. Whatcott?

Gary Whatcott ([01:47:33](#)): That is correct, thank you.

Korban Lee ([01:47:35](#)): Is there a second?

David Brickey ([01:47:36](#)): I would second that.

Korban Lee ([01:47:38](#)): Okay. We have a motion by Mr. Whatcott, a second by Mr. Bricky.

Korban Lee ([01:47:44](#)): Scott, can you do a roll call vote for us, please?

Scott Ruf ([01:47:50](#)): Mr. Lee, West Jordan?

Korban Lee ([01:47:52](#)): Yes.

Scott Ruf ([01:47:54](#)): Mr. Dobbins, Draper?

David Dobbins ([01:47:55](#)): Yes.

Scott Ruf ([01:47:56](#)): Mr. Hill, Murray? Oh, he's gone.

Scott Ruf ([01:47:58](#)): Mr. Whatcott, South Jordan?

Gary Whatcott ([01:48:00](#)): Yes.

Scott Ruf ([01:48:01](#)): Mr. Kershaw, South Salt Lake?

Kyle Kershaw ([01:48:03](#)): Yes.

Scott Ruf ([01:48:04](#)): Mr. Brickey, Riverton?

David Brickey ([01:48:06](#)): Yes.

Scott Ruf ([01:48:06](#)): Mr. Cherpeski, Herriman?

Nathan Cherpeski ([01:48:11](#)): Yes.

Scott Ruf ([01:48:12](#)): Mr. Reed, Bluffdale?

Mark Reed ([01:48:14](#)): Yes.

Scott Ruf ([01:48:14](#)): Deputy Mayor Hartman?

Lisa Hartman ([01:48:16](#)): Yes.

Scott Ruf ([01:48:18](#)): Mr. Tingey, Cottonwood Heights?

Tim Tingey ([01:48:19](#)): Yes.

Scott Ruf ([01:48:20](#)): Mr. Harrington, Taylorsville?

Scott Harrington ([01:48:22](#)): Yes.

Scott Ruf ([01:48:23](#)): Sheriff Petersen?

Jake Petersen ([01:48:25](#)): Yes.

Scott Ruf ([01:48:26](#)): Chief Evans for West Valley?

John Evans ([01:48:28](#)): Yes.

Scott Ruf ([01:48:30](#)): Unanimous of those present.

Korban Lee ([01:48:33](#)): Thank you, Scott.

**MOTION TO ADJOURN**

Korban Lee ([01:48:35](#)): Okay. Moving on to item 16, I'm looking for a motion to adjourn.

Korban Lee ([01:48:45](#)): Or we can stay on if everyone wants to hang out.

Gary Whatcott ([01:48:48](#)): I'll move to adjourn.

David Brickey ([01:48:50](#)): Motion to adjourn.

Nathan Cherpeski ([01:48:51](#)): Second.

Korban Lee ([01:48:51](#)): All right. Motion by Mr. Whatcott, Second by Mr. Cherpeski. All in favor, say aye?

David Brickey ([01:48:58](#)): Aye.

Scott Ruf ([01:49:00](#)): Mr. Lee, before you leave, can you just have who made the motion in the second to reopen the public meeting?

Korban Lee ([01:49:06](#)): Thank you. Mr. Brickey made the motion to reconvene, to adjourn closed session and reconvene as an open meeting. Mr. Whatcott was the second.

Scott Ruf ([01:49:19](#)): Okay.

Korban Lee ([01:49:19](#)): And it was a unanimous vote. Thank you. Good catch.

Scott Ruf ([01:49:23](#)): Thank you.

David Brickey ([01:49:26](#)): Thanks, Scott.

Korban Lee ([01:49:27](#)): Okay. We're adjourned. Thank you everyone