

SALT LAKE VALLEY EMERGENCY COMMUNICATIONS CENTER

BOARD OF TRUSTEES MEETING

***September 16, 2015 Meeting Minutes
VECC Board Room
5360 S Ridge Village Dr, West Valley City***

MEMBERS PRESENT:

Mr. Gary Whatcott, South Jordan; Vice Chairman
Mr. Bryce Haderlie; West Jordan
Mr. Brett Wood; Herriman
Mr. Kane Loader; Midvale
Mr. Kyle Kershaw; South Salt Lake
Mr. David Dobbins; Draper
Mr. Randy Fitts; Holladay
Mr. Mark Reid; Bluffdale
Mr. John Guldner; Alta
Mr. Scott Harrington; Taylorsville
Mr. Ryan Carter; Riverton

MEMBERS ABSENT:

Mr. Jim Winder; UPD; Chairman
Mr. Mike Shelton; Cottonwood Heights
Mr. Layne Morris; West Valley City
Mr. Blair Camp; Murray
Mr. Michael Jensen; UFA
Mr. Patrick Leary; SL County

OTHERS PRESENT:

Chief Doug Diamond; West Jordan; Board of Operations Chairman
Mr. David Church; VECC Attorney
Mr. John Inch Morgan, Executive Director
Mr. Jeff Monson; Human Resources Manager
Ms. Gigi Smith; Police Operations Manager
Ms. Geana Randall; Quality Assurance
Mr. Mark Whetsel; TS Manager
Ms. Leslie Devey; Operations Supervisor
Ms. Chris Dunn; Operations Supervisor
Mr. Terry Shaw; Operations Supervisor

APPROVAL OF MINUTES OF JULY 9, 2015 JOINT BOARD OF TRUSTEES/OPERATIONS MEETING

Motion –

. . . by Mr. David Dobbins; that the minutes of the July 9, 2015 meeting of the Board of Trustees be approved as written; the motion was seconded by Mr. Bryce Haderlie; the motion carried unanimously.

BOARD OF OPERATIONS REPORT

Chief Diamond reported that VECC was involved with the Wasatch Fires on the other side of the mountain up Cottonwood Canyon. They received several calls on it and everything seemed to go well with it. On the Police side, the 10-200 Policy, County Containment, the positions are assigned. The policy is confidential and it won't be released to the public. Text to 9-1-1 is still being worked on. It should hopefully be up and running by the end of the year. They discussed the new CAD RFP and meeting with Intergraph yesterday. Last Tuesday, they met with a user from Colorado that uses TriTech. Both systems are still being evaluated and they are looking at sometime in October to select a vendor. There were discussions in the Leads Meeting (Law Enforcement, Administrators and Directors) which are valley-wide with all law enforcement executives, about not only going to a new CAD but to go to a unified RMS system as well. So far there has been good interaction. Yesterday's meeting at Intergraph, they actually got to get onto the system and use it a little bit. Everyone being on the same system will assist with redundancy and emergency backups. To facilitate the RMS system and get the

financing for it, this will be housed at VECC and at the City and will give more capabilities. Everyone would have access to the same names table instead of each agency having their own table, which is a huge advantage to everyone in stopping suspects. Fire would have access to at least part of this, which would assist them with flagged patients and things. Things are probably still a year or two out, but it looks very promising and will be very beneficial for everyone. John was asked if the fire station alerting system would be addressed with the purchase of the new CAD. John said that the two systems in the valley right now are Zetron and Phoenix. They are working on the interface and delay with Fatpot right now. It is something to be addressed in the future but isn't part of the current CAD project. Mark Whetsel said that when the Zetron system was installed, Spillman did not have an interface to alert the fire stations. Part of the issues may be resolved with the new CAD since both TriTech and Intergraph have station alerting for the Zetron there. A third-party vendor will not have to create an interface. The ultimate goal will be to come up with the best station alerting for the entire county.

Annual One-On-One Accountability Meetings with Chiefs and Trustees

Gigi Smith reported that her, Beth Todd and John Inch Morgan were scheduling meetings with the Chiefs and Trustee representatives and would like to discuss goals and answer any questions that they might have of VECC. They want to make sure that the agencies needs are being met and that they are meeting expectations. The meetings run about a hour long and they want to discuss any questions as well as any upcoming projects that agencies might have going on.

EXECUTIVE DIRECTOR'S REPORT

2015 Fiscal Year Financial Audit Presentation to the Board in October

John just wanted to make everyone aware that at the next meeting, the financial audit would be presented. He feels it's important to have as many Trustees present as possible so that everyone knows where VECC is going financially.

Cad Consultant Update

John showed the Trustees the different financing options with the CAD. The cost that has been quoted, an all-inclusive price to include the RMS and mobile data, also includes some recommended hardware as well, is \$4,481,101. There are 4 different options available for funding. John is trying to find different funding ways so that there isn't a huge impact on anyone. In the 2014 Legislative Sessions, \$0.06 was taken and put into a restrictive fund. This fund generates \$2.5 million every year, and grows a bit each year due to growth in cell phones and less land lines. Because it's a restricted fund, it can only be used for what was put into the legislation which was a CAD platform. There are 2 other 9-1-1 funds being created and people are pulling phone services, upgrades and other services from this fund, but from the CAD restricted fund, there are only 2 PSAP's which will be applying for the money. Weber has already applied for money, in the amount of \$476,000, which was approved. Also from this fund, VECC has drawn \$99,800 to fund the cost of the consultant. Another \$500K has been approved tentatively, to have a CAD2CAD patch for everyone in the state. John put together a spreadsheet, which he will send out to everyone, which looks at the different options in financing the entire amount, breaking it up into parts, financing it over a few years and paying all at once. One thing John put into the RFP was asking each vendor if they would provide financing. He took the highest cost coming in and took the financing interest rates, and calculated the payments ranging from close to \$1 million per year to about \$378K per year stretching it out over 10 years. If financing is the way to go, John suggests doing it over 5 years and look for a local municipal equipment lease-type of financing with a lower rate. He is looking at this because in tapping into the \$2.5 million in the fund, it won't cover what we need. Plus, he isn't sure that everything, such as mobile data, will be approved. John is looking at a draw from the fund, as it continues to build over a 3 year period, maybe doing an early pay-off, but it would give plenty of funds to draw from. The \$1.4 million that Mayor McAdams has pledged is still available and could act as a down payment when the contract is signed. Then at the end of each year, another payment would be made with the first payment being drawn from the CAD restricted fund and then if financing is where we go, the rest would be pulled from this. John does not see an increase in member assessments. There is a \$4.5 million new project RMS and mobile data system which will last the next 10-15 years before a new upgrade is done, but it would not increase overall costs or member costs if the funding comes out. Kane Loader also reminded everyone that the bond on the building will be retired after the 2 payments due next year. John indicated that there is an Interlocal agreement with Salt Lake City to enter into this process. An addendum to this Interlocal agreement will be

created, which looks at cost sharing and commitment. He is waiting for comments coming back from Brian Roberts, an attorney with Salt Lake City, and then John and David Church can review it further. John will bring this document back to the Trustees for approval once it's completed. The contract between VECC and Cit-Com for the consultant was a phase 1 contract, which has run completely. The committee as a whole has thought they have done a very good job with the RFP. Phase 2 is coming up, which is going to cost around \$160K, which is not something John could entertain. They have come back and proposed \$116K. This is an important phase because this will facilitate the best and final offer, identifying everything within the scope of their proposal. John will ask the Board to allocate an amount of money for this second phase. He will be going back to the State 9-1-1 Committee to ask for these funds to come out of the restricted fund. VECC still has to increase their overall expenditure even though new revenue is coming in, but it will be essentially to move on to the next phase. John will be asking for a draw from the grant money each year. He would like the software for mobile data, from Intergraph will be \$177,000 and from TriTech, it is \$125,000. He went to the Homeland Security Grants Council and asked for the \$177,000, which he received. John will also be looking for other types of grants to try and minimize the obligation. Chief Diamond mentioned that one of the abilities these 2 CAD's have is a light version of the CAD on a cell phone, which can be tracked in where it goes. Some of the next steps being taken are meeting with the consultant to give him the go-ahead and narrow down the best and final offer and to do another site visit. Then an offer will be made in October. Chief Diamond wanted to comment that on the interface which can reach out to any data source, the advantage to this is instead of going back to the company and requesting they build an interface, it can be done internally, avoiding extra costs.

Legislation

John mentioned that he was beginning his work on legislation for this upcoming year and asked if there was anything the Trustees knew about that he should have a heads up on. He will be suggesting that they modify a few of the 9-1-1 bills. One of them will be the restricted fund where he would like it broadened to include some of the ancillary items. He believes it's a minor change that they will be willing to make.

Call Volume, Call Handling and Staffing

Call volume, handling and Staffing were not discussed at the meeting.

ROUND TABLE DISCUSSION

The Board had no issues to discuss.

The meeting adjourned at 3:01 p.m.