

SALT LAKE VALLEY EMERGENCY COMMUNICATIONS CENTER

BOARD OF TRUSTEES MEETING

***November 13, 2014 Meeting Minutes
VECC Board Room
5360 S Ridge Village Dr, West Valley City***

MEMBERS PRESENT:

Mr. Kane Loader, Midvale; Chairman
Mr. Kyle Kershaw; South Salt Lake
Mr. Gary Whatcott; South Jordan
Mr. Mike Shelton; Cottonwood Heights
Mr. Michael Jensen; UFA
Mr. Jeff Graviets; SL County
Mr. Brice Haderlie; West Jordan
Mr. Mark Reid; Bluffdale
Mr. David Dobbins; Draper
Mr. Randy Fitts; Holladay
Mr. Blair Camp; Murray
Mr. Brett Wood; Herriman
Mr. John Guldner; Alta
Chief Craig Burnett; Murray
Chief Layne Morris; West Valley City
Undersheriff Scott Carver, UPD

MEMBERS ABSENT:

Mr. Ryan Carter; Riverton
Mr. Brad Christopherson; Taylorsville

OTHERS PRESENT:

Chief Doug Diamond; West Jordan
Chief Marc McElreath; West Jordan
Mr. David Church; VECC Attorney
Mr. Patrick Leary; SL County
Mr. John Inch Morgan, Executive Director
Ms. Geana Randall; Information Coordinator
Ms. Gigi Smith, Police Operations Manager
Ms. Beth Todd; Fire Operations Manager
Mr. Mark Whetsel; TS Manager
Ms. Leslie Devey; Operations Supervisor
Ms. Chris Dunn; Operations Supervisor
Ms. Shawn Woodcox; Operations Supervisor
Mr. Terry Shaw; Operations Supervisor
Ms. Darlana Quinn; Operations Supervisor
Ms. Andrea Oldham; Administrative Services Manager

CLOSED SESSION MEETING

Motion –

. . . by Mr. Shane Hudson; to move into a closed session to discuss a personnel issue; the motion was seconded by Mr. John Parks; the motion carried unanimously by roll call vote.

The closed session meeting began at 2:37 p.m.

The closed session meeting ended at 2:55 and the open session began. Kane Loader explained that in the closed session meeting, John Inch Morgan's performance and evaluation was discussed. Kane wished to commend John on his job performance over the past 8 months. The Board feels like John has met all of their expectations as the Executive Director, and he has done a great job at pulling VECC together. Although there are still some major goals and objectives to accomplish, such as the upcoming Merger and CAD, the Board feels

he has done a wonderful job and appreciates him. The Board has recommended a salary increase effective 07/01/2014 by 5% and has approved a 5% increase beginning 01/01/2015.

Motion –

. . . by Mr. Ryan Carter, to approve a 5% salary increase, retroactive to John Inch Morgan's 6 month anniversary date of hire date, the motion was seconded by Randy Fitts; the motion carried unanimously.

Motion –

. . . by Mr. Brice Haderlie, to increase John Inch Morgan's salary by 5% effective January 1, 2015; the motion was seconded by Mr. John Parks; the motion carried unanimously.

APPROVAL OF MINUTES OF OCTOBER 15, 2014 BOARD OF TRUSTEES MEETING

Motion –

. . . by Mr. Randy Fitts; that the minutes of the meeting of the Board of Trustees be approved as written; the motion was seconded by Mr. Wayne Pyle; the motion carried unanimously.

BOARD OF OPERATIONS REPORT

Chief Marc McElreath recognized Chief Doug Diamond, West Jordan Police Chief, as the new Board of Operations Chairman effective January 1, 2015. The Board will hold elections in December to appoint a new Vice Chairman. The Board of Operations meeting was held earlier this morning and they held a strategic planning session, where there was a lot accomplished and a lot of dialogue. Moving forward, there are many big decisions to be made, such as the CAD. Once everything is put together, the information will be provided to the Board of Trustees for approval. They also discussed zulu dispatching, basically getting units out of the station quicker. A 90-day test trial was run and the results were reported today. John Inch Morgan commented that he will send out the information from the strategic planning session today. The strategic plan is being looked at Valley-wide over the next 10 years. The same policies and protocols need to be the same throughout the Valley.

MID-YEAR BUDGET ADJUSTMENTS

John Inch Morgan mentioned that over the past few months, VECC has discussed some budget adjustments, which are based primarily on the surplus of funds left over from the last budget year. This has been discussed in both the Operations Board and the Board of Trustees, and following their directions, John presented the allocations he wishes to make out of surplus identified. There was \$1,089,000 in surplus, and identified previously was some capital equipment that would be purchased with \$182,000 of it. There are also personnel adjustments John has requested which a lot of them will be one-time purchases but the entry level adjustment of \$61,900 and the compression adjustment of \$50,000 would be an ongoing expense. With the upcoming merger of the UPD and VECC, there are some salary discrepancies, which need to be addressed. These increases move VECC up to market level and in the same ballpark as UPD. One of the challenges VECC faces is turnover. In 2013, the turnover rate was 26%. Retaining employees is one of many reasons the adjustments are being made. John would like to develop an on-call policy if there is a need or vacancy on the dispatch floor. Employees would be compensated for their on-call status, and would be ready to respond within an hour and be capable and fit for duty.

Public Hearing on Opening the 2014-2015 Fiscal Year Budget to Amend

Motion –

. . . by Mr. John Parks, to move into a public hearing to open the budget adjustments; the motion was seconded by Mr. Randy Fitts; the motion carried unanimously.

Kane Loader requested anyone from the public who wished to speak about budget adjustments to address the Board. There were no comments.

Motion –

. . . By Ms. Jan Wells, to close the public hearing on budget adjustments; the motion was seconded by Mr. Wayne Pyle; the motion carried unanimously.

There was no further discussion on the mid-year budget adjustments.

Consideration of Resolution T14-07 Adopting Amendments to the 2014-2015 Budget**Motion –**

. . . by Mr. Wayne Pyle; to adopt Resolution T14-07 as illustrated; the motion was seconded by Mr. Randy Fitts; the motion carried unanimously.

There was no further discussion on the Resolution.

EXECUTIVE DIRECTORS REPORT**Public Safety Software and Systems Consultant Update**

John Inch Morgan reported that Salt Lake City and VECC entered into an Interlocal agreement to go out to bid on hiring a consultant for the CAD investigation. It was broadened to not only investigate CAD, but other associated Public Safety Software, to include records management systems and mobile data. An RFP was issued and the Consultant Selection Committee met and selected 2 firms to come in and do an in-person presentation. The committee will meet on Monday with these 2 firms and a decision will be made. They will issue a 60-day contract, where the firm will look at the potential costs of moving to a single CAD platform, as well as other associated costs and programs that might be associated with it. They will also look for all available funding, with the 2 primary funding sources being the State 9-1-1 Committee's new restricted fund, specifically for CAD products, and the second coming from the SL County Mayor. The County Council has reallocated this funding for this next year, due to the progress made so far. The direction given to John was that this money has to be spent this next year. There are some other funds to be tapped into to include federal grants, which the consultant will research. There is currently about \$2.4 million available through the State 9-1-1 and VECC is first in line for these funds. A contract was sent to both agencies, and John asked them to identify any exceptions they might have to the contract. Neither of them had any exceptions. John will notify the Board with information.

Major Events and Statistics

Gigi Smith commented that she attended a First-Net meeting last week. Chief Chris Burbank was appointment as one of the Board Members. They have only had 6 meetings and one was held in Utah last week. They will continue to move forward as far as training on the broadband network and what it's used for. Ultimately, the Governor will be making a decision of whether to opt in or not, which will be in about a year and a half.

There were no other items to discuss.

APPROVAL OF THE 2015 BOARD OF TRUSTEES SCHEDULE

Kane Loader mentioned that the meeting in January is actually to be held on the 14th and not the 15th as listed.

Motion –

. . . By Mr. Randy Fitts, to approve the 2015 Board of Trustees Schedule, as amended; the motion was seconded by Mr. John Parks; the motion carried unanimously.

The meeting adjourned at 3:20 p.m.