

SALT LAKE VALLEY EMERGENCY COMMUNICATIONS CENTER

BOARD OF TRUSTEES MEETING

March 20, 2019 Meeting Minutes

VECC Board Room

5360 Ridge Village Drive, West Valley City

MEMBERS PRESENT:

Mr. Gary Whatcott; South Jordan; Chairman
Mr. Konrad Hildebrandt; Riverton
Mr. Mark Reid; Bluffdale
Mr. Wayne Pyle; West Valley City
Mr. Kane Loader; Midvale
Mr. Ryan Carter; Riverton
Mr. Kyle Kershaw; South Salt Lake
Mr. Tim Tingey; Cottonwood Heights
Mr. Derek Maxfield; West Jordan
Mr. Rick Graham, SLCO
Mr. Brent Wood; Herriman
Mr. Doug Hill; Murray
Sheriff Rosie Rivera; UPD
Mr. David Dobbins; Draper
Mr. Dan Petersen; UFA

MEMBERS ABSENT:

Ms. Gina Chamness; Holladay
Mr. Mike Morley; Alta

OTHERS PRESENT:

Chief Colleen Jacobs; West Valley
Chief John Evans; West Valley
Mr. Layne Morris; West Valley
Chief Jeff Carr; South Jordan
Chief Jack Carruth; South Salt Lake
Chief Troy Carr; Herriman
Chief Jon Harris; Murray
Mr. Andrew Morse; Snow, Christensen & Martineau
Mr. Scott Young; Snow, Christensen & Martineau
Mr. Mike Reberg; SLCO
Mr. David Church; VECC Attorney
Mr. John Inch Morgan, VECC Executive Director
Mr. David Sanderson; VECC Accounting
Mr. Mark Whetsel; VECC TS Manager
Mr. Jeff Monson; VECC HR Manager
Ms. Gigi Smith; VECC Operations Manager
Ms. Beth Todd; VECC Operations Manager
Ms. Shelly DeJong; VECC Operations Manager
Ms. Ambir Widdison; VECC Scheduling Supervisor
Ms. Missy Widdison; VECC QA Supervisor
Ms. Andrea Partridge; VECC Admin. Services Manager

APPROVAL OF MINUTES OF FEBRUARY 20, 2019 BOARD OF TRUSTEE MEETING

Motion –

. . . By Mr. Kyle Kershaw, to approve the minutes of the January 16, 2019 Board of Trustee Minutes as written; seconded by Mr. Kane Loader; the motion carried unanimously.

INTRODUCTION OF SNOW, CHRISTENSEN & MARTINEAU

John Inch Morgan commented that at the last meeting, the Board voted to appoint Snow, Christensen & Martineau to represent us through the Hexagon project. He introduced Andrew Morse and Scott Young to the Boards and reported that he has asked them to review the documents traded back and forth between VECC and Hexagon and to assess as to where we are right now with recommendations.

Before moving into a closed session to discuss imminent litigation, John has asked David Church to talk a bit about closed session. There is some concern as John has heard from some of the vendors that some of the items discussed in previous closed sessions have been revealed to them. They could be guessing, or it could be that people are speaking to them. Anything discussed in a closed session dealing with litigation strategy must stay in the meeting itself. David Church commented that he would need a motion and the motion should clearly state the purpose for which the meeting is being closed and the recommendation is that you will be discussing pending or reasonably imminent litigation, which is one of the things under the State Open Public Meeting Act is appropriate to close the meeting for. A roll call vote will then be taken to close the meeting. Members of the Board are eligible to be in the closed session and others that are specifically invited to be there. A decision by the Board is needed to determine which non-Board members are left in the closed session. Only those necessary for the discussion on the strategy on pending or reasonably imminent litigation should attend and not extra people. There is some responsibility if you are invited into the closed session that the material discussed is not public material, the documents included are protected documents under GRAMA, it is a violation of the Municipal and Officers and Employees Ethics Act to disclose those things discussed. It may also be a problem in the future with issues of attorney-client privilege if our attorneys are discussing things with people who are not technically the client and things are disclosed outside of this. Along with the motion and vote, a specific decision needs to be made by this Board as to who else is wanted to attend the meeting besides the members of the Board and the attorneys. Communications and discussions need to be kept confidential.

John Inch Morgan recommended that Board Members, those individuals participating in the CAD Management team, and Mark Whetsel, Technical Advisor Board Members should be included. Mr. Gary Whatcott asked if members of the Board of Operations should be included. Sheriff Rosie Rivera requested that they be in attendance in case there are any questions. Riverton City Attorney, Ryan Carter and County replacement Mike Reberg were requested to be included as well.

Motion –

. . . By Mr. Wayne Pyle, to go into a closed session for litigation, strategy or discussion and will include Board members and those additionally requested to attend as specified above; the motion was seconded by Mr. Kane Loader; the motion carried unanimously by roll call vote.

The meeting went into closed session at 2:06 p.m.

The meeting came out of closed session into open session at 3:24 p.m.

OPERATIONS BOARD REPORT

Chief Jeff Carr reported that they discussed Versatarm, Hexagon and Spillman. They also asked John and spoke about running 2 CAD systems in the Center. It was asked if it was even a viable option, as they are looking at every option available. Universally, it was decided that it is not a good thing. No one at the table, Police or Fire, was willing to argue going with 2 CADs. They talked about moving the Spillman migration mid-July; this will need to be done no matter what. Costs are still under negotiation. The Fire committee talked about a few policy changes and they talked about the fire alerting system. The cutover will occur on April 29th. The budget and assessments were discussed, and they talked about SB154 and the funds for the call taking equipment. John Inch mentioned on the fire station alerting, it has been almost completely been installed in every fire station. The assessment of this is that it is reducing the time it's taking to get people out of the door because it's being done digitally. It's going to be a huge time savor in dispatching going forward and the feedback has been well received.

CONSIDERATION OF TENTATIVE 2020 FISCAL YEAR BUDGET**Review of Tentative 2020 FY Budget presented on February 20, 2019**

John Inch Morgan mentioned that this is the third month we are presenting the budget to this Board with the anticipation that it will be a public hearing and John has a resolution for passage coming up. Kyle indicated to

John that he has some questions on it. John requested proceeding with the Public hearing and then entertain questions before the Board considers the resolution. The budget memo John included in the packet goes through some of the highlights of the budget itself. John added 2 things to the budget which were discussed last time; the professional services, Snow, Christensen & Martineau, with an estimate of \$340,000 coming out of the restricted CAD funds available and then an extension of the consultant, Bill Romesburg as well. This doesn't change the budget numbers that the Board has seen the past 2 months, apart from accounting for these two expenses out of the CAD restricted fund that we have. There is cost sharing with SLC for both. Kyle has gone through the budget and as a courtesy of everyone's time, he's requesting that the hearing be today and then interested parties could meet at some future time and look over his questions so that everyone is comfortable with the budget. He hates to take an hour to go through some of the line items just out of respect of everyone's time. Mr. Mark Reid also agreed with this.

Chairman Gary Whatcott opened the Public Hearing at 2:34 p.m. to consider VECC's proposed budget for FY 2020 and asked if anyone would like to speak to this issue. No one came forward to speak from the public. The Public Hearing was then closed at 2:34 p.m. and Gary then requested a motion from the Board on what to do from here. Kyle mentioned that he didn't think that anything he proposed to go through would impact the member assessments materially, he just has a few questions he'd like to be answered.

Motion –

. . . by Mr. Kyle Kershaw, to move a budget discuss to a future date with the budget committee and other interested Board members wishing to attend; the motion was seconded by Mr. Mark Reid.

Gary Whatcott then asked if it was reasonable to presume that by the next regularly scheduled Board meeting, we could add the budget back onto the agenda. Kyle believes this could happen. Mr. Kane Loader asked if there was a reason they couldn't adopt the tentative budget, as it's a working document, and then adjust the tentative budget as necessary. Mr. Doug Hill also commented that several board meetings ago, there was discussion about benefits he recalled there would be additional follow up discussion about some of those benefits. There was one benefit that dealt with Social Security that had a huge financial impact on the budget. John commented that he was instructed to include in in the budget to compare it with everything else; it is in the budget and there is a budget document that goes through this. He has instructed Jeff Monson to talk about this further. As it sits right now, the budget includes all employees getting both sides of the Social Security. Mr. Jeff Monson reported that with the merger, one of the things UPD offered their employees was they would pay the 6.2% from the employer into the employees 401k. The way Valley Emergency handled this was a match. Employees that want to contribute up to 6.2%, VECC would match this fund. There are currently about 58% of employees that do not contribute, and VECC is not matching anything into their fund. With that, holding UPD as they are and still contributing into theirs and the making up and paying all of VECC's employees, it came out to about \$150,000. In the document provided, it's around 2.7% or around \$142,000. Jeff also mentioned that they were asking for a 2% COLA increase, which everyone would receive. He is also asking for a 3% for pay for performance increases. Not everyone would get this, and it would average 3%. As Doug Hill recalls, they took a motion on 3 of the 4 issues that were brought to the Board and those that were present at the meeting recommended including them in the budget. It was voted on and passed by the Board. On the tuition issues, there were 2 separate items. The first one was a tuition reimbursement, which was adopted, and is included in the budget. It is mirrored with what UPD was currently doing. The other issue brought up was paying for a degree, and the feeling we got from the Board was that was not going to be considered or funded, and it was taken off the table.

Substitute Motion –

. . . by Mr. Kyle Kershaw, to accept the tentative budget presented today along with the public hearing and it is subject to further discussion prior to final budget approval; the motion was seconded by Mr. Mark Reid; the motion passed unanimously by role call vote.

John Inch Morgan requested that they schedule a meeting prior to the April 20, 2019 Board meeting. It was decided to hold this budget meeting on Wednesday, March 27th at 2:00 p.m.

LEGISLATIVE UPDATE

John Inch Morgan mentioned HB61 was passed and requires citizen counties to receive recommendations from PSAPs before approving plats. HB170 requires someone, if you see something, you must report it to 911 or you are subject to a class B misdemeanor. This bill failed. Another bill not introduced but promised was the "Gold Cross Bill" which would have required interfacility transports and dispatch centers to anytime a call comes from a medical facility, whether the doctor thought it was an emergency or not, to transfer it to Gold Cross, as it is their designated license. HB154 died on the house floor by 10 votes and within a day, it was revived and passed by 50 votes. What this does is provide an additional \$0.16 on every phone line so that we have the capabilities of state-wide buy-in replacing the CPE's in every dispatch center. This is the telephone answering systems. There is \$0.08 that was being collected already, which was being handed out with grants from the 911 committee. In the latest RFP, it was looking at what it takes to refresh as the equipment throughout the state is end of life. VECC was part of the Greater Wasatch Front Multi-Node, but that equipment is 6 years old. We had a 5-year contract for maintenance and we requested an 18-month extension and even now, with this money coming in, we would still be likely another year before this is able to be replaced. This provides us the capability. The other piece that came back was 15x's greater in costs than what the current funding would have required. For us now, it would have been an upfront cost of more than \$2 million or \$78,000 per month. This was a very good bill and it was everyone coming together in the last minute to get this passed. The other part of this bill is that all appropriations came out of the bill because of a dispute between the two houses. Some of this was put back in; the upfront money will not be available for a period. UCA has about \$4 million in the bank right now in restricted funds for this; we are seeking another \$5 million for the initial down payment of \$9 million and then what the \$0.15 does is pay for ongoing maintenance. Nonetheless, if we don't have the upfront cost or have enough, we will have to schedule throughout the 31 PSAPs in the state how we will implement this given the \$4 million right now and then the collection of the \$0.15 plus the \$0.08 so that we can make it happen. But with this, it allows us to all have the call answering equipment we need, the Viper that tracks the calls and everything else. With Next Gen 911, the cost and the requirements for us to collect not only phone numbers, ani/ali's, but also video and text messaging has driven this cost sky-high. The UCA Board will make the determination of how the money is to be distributed to the agencies. It's already in the strategic plan to deal with these things, but now the specifics must be worked out. Part of this will be a determination of the age of the equipment and the funding it will take. The Greater Wasatch Multi-Node has some of the oldest equipment, and John's push will be to replace this as soon as possible and then go to the other entities with newer equipment in future periods.

INTRODUCTION OF NEW BUSINESS FOR FUTURE MEETINGS

Mr. Gary Whatcott asked if there was any new business to be discussed at this time. Sheriff Rivera had a question for John about the budget. She's wanting information on dispatchers and if we can hire them, if there are a lot of vacancies and if people are leaving. This affects her decision on the budget. Sheriff Rivera wants to know what needs to be done to keep dispatchers there. There is rumor going around at SLC that 9 people from here have already put in their applications there. If that is the case, we need to do some critical recruiting. John commented that we are recruiting right now, and he feels it would be helpful to have a comparison of what SLC is doing and what we are doing. UPD came in about 10 dispatchers below what they are allocated. VECC is about 7 dispatchers below. Our compensation in looking at this is close to SLC. Jeff commented that SLC raised their starting wage up to \$17.95 and VECC's is currently at \$16.53. However, once you get going and with years of service, we do match well with SLC. SLC has also been doing lateral hiring. Jeff appreciated the Sheriff's comments, we are constantly looking at what we can do to make Valley Emergency competitive. Jeff mentioned that the start wages here of \$16.53 does not include the 2% COLA. Once that's passed and approved, the start wage will go up by that 2%. These positions are hard to staff, and every dispatch center is constantly changing. The Boards have been very generous in identifying how we reach parity with everyone else, but it is a constant game of changing our entry level. Sheriff Rivera mentioned that they are dealing with this on the law enforcement side as well.

National Telecommunicator Week

Jeff Monson mentioned that every second full week in April is National Telecommunicator Week, the nationally recognized week to celebrate and thank the dispatchers for their work. This year, it is April 14th through April 20th and we will have different activities planned to let our folks know that they are appreciated. Jeff thanked the Boards and their Chiefs and agencies for always being very supportive. We do have a BBQ on that Friday and we invite everyone from the agencies to thank the dispatchers, usually around noon, 6:00 p.m. and at midnight. The Chiefs are always so great to come out to help cook and to chat with the employees. If anyone would like

to write a letter of appreciation and send it to John, we can distribute it to our telecommunicators; anything that you can do is appreciated.

There was nothing else to discuss at this meeting.

The meeting adjourned at 3:58 p.m.